

Newburg Borough Council Meeting | Meeting Minutes 5/2/2022

May 2, 2022 | 6:30 PM | Newburg Borough Office, 105 West Main St., Newburg PA 17240

Member Name	Title	Visitors
Melissa Negley	Mayor	
Amber Metcalfe	Borough President	
Monica Logan	Borough Vice President	
Francis Moore	Borough Council	
Ken Rife	Borough Council	
Barry Starliper	Borough Council	
Matt Bugli	Borough Solicitor	
Katherine Baker	Borough Secretary	
		Ed Chamberlin- NHFD
		Nathan Shoemaker

6:31pm meeting called to order by President A. Metcalfe.

Visitors- Mr. Chamberlain reported on the month of April. See attached report from 5/1/2022.; Finance report is not complete as of yet. For some upcoming sales for firehouse/community events- Drawing on May 28th tickets are \$10 with \$5k chance; May 14th has "Amish Wedding Feast" drive thru 1-5 (or until it runs out); June 4th has flea market out of new firehouse; will have premade hoagies but no soup.

The ladies auxiliary made 39k 'Easter' eggs for a profit of \$28k.

For the Memorial Day parade on Sunday May 22nd- the speaker will be John New with parade starting at 2:00pm; parade marshall shall be William Greenawalt.

Mr. Shoemaker wanted to know on Rental Application License if fee was per unit or per application; It is \$55 per unit; next year the application will be clearer.

Meeting Minutes from 4/18/22- Motion to approve the minutes moved by M. Logan, seconded by K. Rife, all approved.

Treasurer's Report- Check received from Landfill Agreement approximately \$10k. To revise budget we would need a motion to modify the budget; we cannot reopen for reconsideration. Per last meeting, we are currently \$17k under from where we should be; we should be getting half of ARPA funds in June, which is another \$17k. K. Rife made motion to approve report; M. Logan seconded, all approved.

President's Report- A. Metcalfe stated gazebo has multiple wasps nests; Ed Chamberlin offered to spray for wasps- K. Rife made motion; M. Logan seconded; all approved.

President A. Metcalfe gave notice will have to leave tonight's meeting early due to another appointment.

Mayor's Report- M. Negley advised three street/stop signs in two weeks have been damaged. Maintenance to fix signs. Mayor Negley is checking with Light Guard Systems for crosswalk, will get quote.

Penndot will not repave our road this year. Traffic status was changed to low volume traffic so when repaving it could be oil and chip.

Visibility of crosswalk sign discussed.

N. Shoemaker advised for repainting lines to contact AlphaSpace, as they use specific paint for road use.

Secretaries Report- Received loose dog report from Shippensburg resident however Cumberland County does not have “Animal Control” department. Reported issue on “dog law” complaint form. Curtis Avenue street lights are not fixed as they need further maintenance from Penelec. For rental inspection on 14 E Main St; did not pass initially as smoke detectors not functioning- Code officer returning the next day. Solicitor M. Bugli will forward paperwork for rental unit.

Personnel Report- Nothing to report.

Citizen Concerns- Nothing to report.

New Business-

1. Paving Quote- from Randolph Paving (attached). M. Logan has another contact for additional quotes.
2. Rental Licenses and Inspections- Currently we have 6 rental inspections due for this year with none scheduled yet; we will keep in touch with Commonwealth Code Enforcement.
3. Printer- Our printer is out of date for Ricoh to service, will not scan and has other issues. Quote for new one attached. N. Shoemaker suggested to get other quotes and will send other printer companies to us via email.
4. Computer- Current computer is so slow; K. Baker did some updates and defragged but would like to take it to be serviced. Quotes attached for new desktop models and specs of current computer.

Unfinished Business-

1. Borough Property Improvements
 - a. Trash cans for park- Temporary one there now; quotes from Uline attached, Jason will start building and will let us know when.
 - b. Park flower beds with church- May 7 date does not work as Pastor Judy is busy. After discussion, M. Logan/A. Metcalfe/other council willing to complete and not involve community. M. Logan suggested a butterfly garden by the camera post. As Memorial Day quickly approaching, it was agreed in the park, the front by the sidewalk, is the most important. M. Logan made motion to buy flowers/shrubs/plants not to exceed \$400. Lurgan Greenhouse does not accept credit cards, she can be given a blank check. M. Logan initiated motion to approve, K. Rife seconded, all approved.
 - c. Flowers for Gazebo and walkway; will separate into sections. Park front section takes priority at this time.
 - d. Renting power washer for memorial, gazebo, office- K. Rife made motion to rent power washer up to \$200; M. Logan seconded/all approved.
 - e. Crosswalk safety lights-See Mayor’s Report.
2. Infrastructure and Town Engineering Concerns
 - a. Pothole list to be updated, assessed, sent out for quotes.
 - b. Storm grating South High St- N. Shoemaker stated “Monarch” was company he worked with before; for welder- Cielans quote for fabrication/installation/removal of old - \$1925. Prices increase with other specifications. Council would like to get other quotes for comparison. Agar welding- M. Logan to contact for other quote. To be voted on next meeting.
3. Borough Business
 - a. Committee rosters-keep on agenda to discuss at next meeting
 - b. Dissolution/Amendment of Joint Authority- M. Bugli Solicitor discussed his phone conference with M. McKnight (JA Solicitor). Letter dated 5/2/2022 attached, sent to their solicitor.
 - c. 92nd Memorial Day observance- May 22nd, celebrated by parade etc. See Visitors above for more details. K. Baker agrees to get approval letter to C. Curtis earlier in 2023 than it was provided this year.
 - d. Quotes for signs- K. Rife provided a list of fees (attached). Discussion with Maintenance to check current inventory. Before hanging signs PennDot would need contacted.

- e. Hometown Hero Banners-photos of examples of banners attached. M. Logan will have detailed example/applications to vote on at next meeting. F. Moore added has heard of flag ownership issues. If the boro retires the flag, then family of soldier can keep. Flag application, monies, and possession still stands to be property of the borough, regardless of where it initiated.
4. Ordinances/Legal/Zoning-
- a. Subdivision Ordinance- pending. Next meeting on May 16 will include court reporter to approve Ordinance. M. Bugli will send to K. Baker to put on our website (due to our scanning issues).
5. Grants
- a. CDBG Grant- M. Bugli will keep reaching out and hopefully soon have update.
 - b. ARPA- currently our online account is corrupt. Will continue working with Treasurer B. Aleshire to complete. We have \$17k to spend; in June we will get another \$17k (considered liquid fuels). We would need to have a plan by end of 2024, funds will need spent by 2026. A. Metcalfe will reach out again to Erik Vranich @Wm Hill & Assoc for assistance.

Roundtable-

- a. A. Metcalfe got quote to spray our trees for bag worms from The Tree Surgeon (attached); council requested other quotes be compared. K. Baker will follow up.
- b. M. Logan advised the graveyard/cemetery by her home is falling into disrepair. As it is private property, public funds cannot be used to update. Asked for the church to get notice, K. Baker will contact- Newburg 1st Church of God.
- c. B. Starliper spoke in regards to the County Boros meeting on 4/28. Jordan Connor was speaker at the dinner, as certified investigator, paramedic, as well as part of Franklin County Coroner's office, he was very informative. They gave out boxes of NARCAN, one of which is stored at our office.
- d. F. Moore brought up the retaining wall on his property. Stated it is our (Borough's) responsibility to fix. Stated wall is being damaged from Borough drain. Council advised he would need to provide proof it is our responsibility as well as proof the wall being damaged is our fault.
- e. M. Logan read email from K. Rife resigning from his Council position effective 5/13/22. N. Shoemaker and M. Bugli discussed whether we could pocket resignation giving time for council to process and advertise. The resignation would be automatically accepted after 30 days. M. Bugli will be looking into to get more information. In addition, we need vacancy board position filled.

7:20 PM Council President A. Metcalfe passed meeting to M. Logan; All approved.

8:03 PM Mayor M. Negley excused herself, left meeting.

8:23 PM adjourn-F.Moore made motion K. Rife 2nd; all approved.