

Newburg Borough Council Meeting | Minutes 2/21/2022

February 21, 2022 | 6:30 PM | Newburg Borough Office, 105 West Main St., Newburg PA 17240

Member Name	Title		Visitor	Affiliation	
Melissa Negley	Mayor	X	Mike McIntyre	Waste Management	X
Amber Metcalfe	Borough President	X			
Monica Logan	Borough Vice President	X			
Francis Moore	Borough Council	X			
Ken Rife	Borough Council	X			
Barry Starliper	Borough Council	X			
Bonnie Aleshire	Borough Treasurer Rep via remote access	X			
Matt Bugli	Borough Solicitor	X			
Maureen Reid	Borough Secretary	X			

Meeting called to order @ 6:31 PM by Amber Metcalfe

Visitors -

- Mike McIntyre - provided status report. Has been slow at landfill.

Treasurer's Report - Motion to approve the report, moved by Monica Logan, seconded by Barry Starliper, approved by all.

Minute approval - Motion to approve the minutes from 2/7/22. Moved by Ken Rife, seconded by Monica Logan, approved by all.

President's Report - None

Mayor's Report - Taking a look at curbs, possible grant available per Amber Metcalfe. Asked if there were other issues Council wanted her to address at this time.

Secretary's Report - None

Citizens Concerns - Southampton had an issue with a residents' trash being too heavy - resident addressed and should no longer be an issue.

New Business

1. Order new military flags and flag holders (6 flags 3 holders) -
2. Establish Training Budget - Motion entertained to utilize up to \$200 for training budget for all Borough Staff to utilize, moved by Monica Logan, seconded by Ken Rife, approved by all.
3. New street sign for E 2nd Street - motion entertained to purchase not to exceed \$40, moved by Monica Logan, seconded by Ken Rife, approved by all.
4. Secretary Position - Motion to establish an Indeed account and post job description Secretary and Public Works position, moved by Monica Logan, seconded by Francis Moore, approved by all.
5. Grant for Unpaved Roads - Due date is Apr 1, 2022, hoping Erik has necessary certifications but if not who is willing to take training? Ken is willing to do training if Erik is not certified. Motion entertained to pursue the grant, moved by Ken Rife, seconded by Francis Moore, approved by all.
6. Office Maintenance and task list - review
7. Quotes for port a potty at the park

Unfinished Business

1. Borough Property Improvements
 - a. Mulching at Park - quote needed
 - b. Trash cans for park - Francis Moore to donate and Jason Hawkins to build receptacle to place them in.
2. Infrastructure and Town Engineering Concerns
3. Borough Business -

- a. Committee rosters, vacant positions - to include Tax Collector, Council position, Public Works staff
 - b. Code Enforcement Officers - completed at last meeting
 - c. Switch to Century Link for internet connection
 - d. Discussed purchasing loose salt and building a shelter for the salt
4. Ordinances/Legal/Zoning
- a. Subdivision Ordinance- pending

Roundtable - Francis will be the contact person with PennDot

Adjournment - Motion made to adjourn meeting at 7:55 PM, moved by Ken Rife, seconded by Francis Moore, approved by all.