

# Newburg Borough Council Meeting | Minutes 10/04/2021

October 4, 2021 | 6:30 PM | Newburg Borough Office, 105 West Main St., Newburg PA 17240

Member Name	Title		Visitor	Affiliation	
Melissa Negley	Mayor	X			
Amber Metcalfe	Borough President	X			
Monica Logan	Borough Vice President	X			
Francis Moore	Borough Council	X			
Ken Rife	Borough Council	X			
Barry Starliper	Borough Council	X			
Bonnie Aleshire	Borough Treasurer Rep				
Matt Bugli	Borough Solicitor	X			
Maureen Reid	Borough Secretary	X			

Meeting was called to order @ 6:29 PM By: Amber Metcalfe

**Visitors** - NHFD gave an update

**Treasurer's Report** - Motion to approve the report and pay bills. Moved by Ken Rife, seconded by Francis Moore, approved by all.

**Minute approval**

Motion to approve the minutes from 9/20/21. Moved by Ken Rife, seconded by Barry Starliper, approved by all.

**President's Report** - Weeds in the area to be addressed

**Mayor's Report** - None

**Citizens Concerns** - None

**New Business**

- Secretary Reid requested to begin the process of using [contactus@newburgborough.com](mailto:contactus@newburgborough.com) email address as main address and phase out the [newboro@kuhncom.net](mailto:newboro@kuhncom.net) email address. Moved by Monica Logan, seconded by Ken Rife, approved by all.
- Office Hours/Emergency Closures - Request to change start time on Wednesdays and Fridays from 7 AM to 8 AM. Moved by Monica Logan, seconded by Ken Rife, approved by all.
- Budget meeting date/Advertisement - 10/18/21 @ 6 pm Moved by Monica Logan, seconded by Francis Moore, approved by all.
- Fall Flowers for the square - Purchase flowers not to exceed \$100, Moved by Monica Logan, seconded by Barry Starliper, approved by all.

**Unfinished Business**

- Borough Property Improvements
  - Park Update
    - Quotes for parking lot - 27 x50
    - Cameras – Pole to be erected before next meeting. Contact Hilton to make an appointment for camera installation.
    - Fence – pending
    - Trash cans - pending
  - Mirror installation pending (previously approved for \$225 expenditure)

C. Street Signs - motion to approve purchase of anti-theft hardware, not to exceed \$150, made by Monica Logan, seconded by Ken Rife, approved by all.

D. Misc. Concerns - Contact Pros Concrete to acquire a quote to repair the retaining wall at the office.

2. Infrastructure and Town Engineering Concerns

A. Sink Hole at the end of Elm Alley - Pros concrete to provide a quote.

B. Vacate Cherry Alley Solicitor Bugli to research process of vacated

C. Trench drain in front of the old firehouse needs to be cleaned and unclogged on both ends - Hopewell Township consulted as this is their property

3. Borough Business

A. Gas Account - cards received

B. October Borough Association Dinner

C. Investigate avenues to mitigate speeding through the borough - Monica Logan and Ken Rife will research this initiative.

4. Ordinances/Legal/Zoning

No Updates

**Roundtable**

None

**Adjournment**

Motion to adjourn at 7:31 PM. Moved by Ken Rife , seconded by Barry Starliper, approved by all.