

Newburg Borough Office, 105 West Main St., Newburg Pa 17240

ATTENDEES

Mayor Melissa Negley, President Amber Metcalfe, Vice President Monica Logan, Francis Moore, Ken Rife, Barry Starliper, Secretary - Sara Rhine. Visitors: Solicitor: Matt Bugli, Earl Baer, Mark and Tess Bockes, Denny Haltman.

The meeting was called to order by President Metcalfe at 6:31 pm.

VISITORS -All visitors attending were there for the meeting only and no particular items needed addressed.

MINUTE APPROVAL

Motion to approve the minutes with a correction, "was asked to describe in further detail the discussion that took place regarding the landfill schedule change with Michael McIntyre. Moved by Ken Rife, seconded by Barry Starliper, approved by all.

TREASURER'S REPORT

President Metcalfe asked how many hours the public works employees had with snow removal. Sara said she thought Dakota had 24 hours, but confirmed it was 26 hours. Motion to approve the report and pay bills. Moved by Monica Logan, seconded by Francis Moore, approved by all.

SECRETARY'S REPORT - Sara stated that there were no new items added to the report and that she included her items in the agenda.

MAYOR'S REPORT

- Mayor Negley addressed an item in correspondence regarding parking on Curtis Ave. Ms Negley stated that each time she was there she did not see any issues. Ken Rife stated that he was watching as well and hasn't seen an issue either.

UNFINISHED BUSINESS

1. Park - Still waiting on fence materials. Sara is also waiting to talk with Porter's regarding the wall.
2. LEMC - Resolution already enacted, ready for signatures. Sara wanted to confirm the reso number before it was signed.
3. Parking Ordinance is tabled until the next meeting. NHFVD to provide feedback.
4. Sidewalk Map & Rental Ordinance - Ready for advertisement, hearing set for Feb 15, 2021. Mike Pykosh's office will take care of this.
5. CBDG ADA Grant- The North High St./Birch Alley ADA project paperwork was complete but Sara noted that the CBDG sent a list of items today that need completed before work can start. A preconstruction meeting will also need to be scheduled prior to the start.
6. CBDG Porch Project - Sara reached out for an update and Alicia (CDBG) stated it is in environmental review with the state historic preservation office and that is what is taking so long.
7. Cares Grant - Sara purchased all of the allotted items and submitted the invoices for reimbursement. Grant money allocated \$12,870 - Spent \$5653.49 - Difference of \$7216.51
8. Cumberland County Land Partnership Grant documents were forwarded to the office and Sara forwarded them to Mike Pykosh for review. Documents are due Feb 1, 2021. Matt stated that they can be signed but Mike wanted to talk about the program, Tabled until the next meeting.
9. Property use policy - Council tabled until we are farther along with the park.
10. Storage of supplies/Man lift resolution - Nothing new with potential garage space. Council discussed when we wanted the wreaths removed and determined they will wait until the next meeting. Francis will provide information for life rental. Council asked Sara if we heard anything new from Penelec regarding fixing the outlet sensors. Sara confirmed she talked to the crew manager and the account manager and provided all of the pole information. There are still multiple wreaths out at night.

NEW BUSINESS

1. Beginning of year resolutions.
 - a. Resolution 2021-001 appointing the bank signatories. Moved by Monica Logan, seconded by Francis Moore, approved by all.
 - b. Resolution 2021-002 establishing the fee schedule for 2021. Moved by Ken Rife, seconded by Monica Logan, approved by all.
 - c. Resolution 2021-003 establishing the criteria for the volunteer service credit. Moved by Monica Logan, seconded by Francis Moore, approved by all.
 - d. Resolution 2021-004 appointing SEK as treasurer. Moved by Monica Logan, seconded by Barry Starliper, approved by all.
 - e. Resolution 2021-005 appointing Jay Shuman as independent auditor. Moved by Monica Logan, seconded by Ken Rife, approved by all.

2. Trash Pickup Service - Sara stated that she has some basic information about the trash pick up contract that some of the municipal WCCOG members are a part of. Contract renews July 1 2021. Fees are about \$200 per year per household plus service fees, right now the municipality is responsible for the container replacement service. Sara has a meeting with the contract manager Scott mack at Southampton Township, CC on Wednesday Jan 6 at 9am.
3. President Metcalfe stated that at the last zoning meeting they discussed adding a historical district but not a national registry. President Metcalfe will get more information to provide to the Council.
4. 160th anniversary celebration - The meeting will be held on Jan 14 @6pm at the borough office. President Metcalfe said she could not remember what was budgeted for the year.
5. President Metcalfe stated that borough Council members need to be elected this Fall as their appointed terms will end.

CORRESPONDENCE

- 1.) Curtis Ave parking complaint received 12/23. Was investigated and we have not found anything at this point.
- 2.) Snow removal complaint received 12/23 for 2 N Mt St. When snow melted the resident saw the yard was damaged. Council discussed purchasing snow markers. Motion to purchase 30 fiberglass snow markers not to exceed \$150. Moved by Ken Rife, seconded by Francis Moore, approved by all.
- 3.) Cumberland County Recycling board has a vacancy.
- 4.) Resident letter regarding the need for storm drain cleaning on South High St and suggested that Council find another source for leaf pickup. The resident also "Thanked" Council for their hard work. Council discussed ideas as to how they can do this in house. Council also talked about estimates for purchasing and/or renting equipment to get this done. Proper storage of equipment presents an issue if purchased.

ROUNDTABLE

- Sara stated that one employee had a family member get tested for COVID so it was suggested he stay home, as there is no immediate needs this week.
- Barry Starliper said he was looking into the juveniles on the motorbikes and trying to find a solution. Council discussed possible ideas to help facilitate a place that can be used for riding and other activities.
- Amber asked what the status was on the income surveys and there was nothing new. Amber stated that the Hometown Holiday event went well and they had a great turnout.
- Ken Rife asked if the last rental was inspected and Sara confirmed she received nothing at this point. Council suggested that we send letter giving until 1/31/21 for compliance and state that if not in compliance the resident will be fined daily dating back to the beginning of the year.
- Tess Bockes has interest in serving on the rental appeals board. Council asked that she send a letter of interest to the borough office.

ADJOURNMENT

Motion to adjourn meeting at 9:17pm. Moved b/y Ken Rife, seconded by Francis Moore, approved by all.