



# BOROUGH OF NEWBURG

105 West Main St  
PO Box 51  
Newburg, PA 17240  
(717)423-0050 or [newboro@kuhncom.net](mailto:newboro@kuhncom.net).  
Office Hours: Mon. - Wed. 9am-1pm

## 2021 RENTAL OCCUPANCY REPORT

### LANDOWNER INFORMATION

Name:

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Telephone Number:

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Mailing Address:

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Email Address:

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**Per Rental Ordinance 2016-001, Licensing and Inspection of Rental Units, Section 901.3.1, Change of Occupancy, it is the responsibility of the landowner to report changes in occupancy to the Borough Office within 10 business days. Any change not reported within 10 days will be issued a notice of violation with a fine of up to \$1000.00.**

### RENTAL PROPERTY INFORMATION

Physical Address of Rental Property:

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Mailing Address of Rental Property (Used for community newsletters):

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**IF MORE THAN ONE UNIT AT THIS ADDRESS PLEASE CIRCLE ALL THAT APPLY:**

UNIT 1/A      UNIT 2/B      UNIT 3/C      UNIT 4/D      UNIT 5/E

UPSTAIRS/DOWNSTAIRS      FRONT/BACK

**TENANT INFORMATION** (Please list anyone currently living in the unit over the age of 18.)

Total # of occupants:

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Total # of cars:

Name:

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Phone Number:

Name:

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Phone Number:

Name:

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Phone Number: