

# Newburg Borough

# Minutes 10/05/2020

Newburg Borough Office, 105 West Main St., Newburg Pa 17240

## ATTENDEES

Mayor Melissa Negley, President Amber Metcalfe, Vice President Monica Logan, Francis Moore, Ken Rife. Visitors: Tyler Gamble - NHVFD, Solicitor: Mike Pykosh, Elizabeth Rairigh - PA Historical and Museum Commission via telephone.

The meeting was called to order by President Metcalfe at 6:29 pm.

## VISITORS

- Tyler Gamble was present to report the NHVFD call and financial reports. Tyler confirmed that he will review the parking information and let us know by next meeting.
- Elizabeth Rairigh was present to explain the process and characteristics that need met to obtain historical status. Elizabeth explained that the guidelines are not restrictive on a homeowner's use of their property. Elizabeth will send more information and financial aspects to be reviewed.

## MINUTE APPROVAL

Motion to approve the minutes as written. Moved by Monica Logan, seconded by Ken Rife, approved by all.

## TREASURER'S REPORT

Motion to approve the report and pay bills. Moved by Ken Rife, Seconded by Francis Moore, approved by all.

## SECRETARY'S REPORT

- New weed violation added to the report.
- Rental Inspections are done except for L. Wadel.
- Sara hasn't received anything further from new contact at PSP.
- Sara supplied computer pricing to Council: Apple Air w/keyboard @Best Buy \$809; Apple Pro 11" w/keyboard \$978; Microsoft Surface Pro 7 12.3" w/keyboard/cover \$902.99; Samsung Galaxy Tab S 10.3" w/keyboard \$824.

## MAYOR'S REPORT

- Mayor Negley asked if the Recreation Committee will be decorating the Gazebo for Halloween. The committee stated they will wait another week.
- Ms. Negley stated Christmas in the County's next meeting Oct. 6, 2020.
- Mayor Negley stated she received a letter regarding the alley lawsuit. Amber confirmed that she received the Borough's letter by mistake. Council decided no action should be taken. Amber will send her copy to Mike Pykosh for review.

## UNFINISHED BUSINESS

1. Zoning Ordinance- Going through verbiage, removed some sections; Next Oct 27 6:30 pm



2. Park - Hydrant and parts were ordered, once received installation to be scheduled; Mulch is still being spread; Monica reviewed fence types with neighbors, picked aluminum; Council would like to purchase grass seed, hose, and hay. Motion to purchase grass seed, 100' hose, and 2 bales of hay, not to exceed \$200. Moved by Monica Logan, seconded by Ken Rife, approved by all.
3. Street Projects - Trench drains were picked up and installed on 9/27/2020 by Monica Logan and Nathan Shoemaker
4. CBDG - A notice to proceed was issued by CDBG, Mike Pykosh reviewed and okay to proceed. Council signed the agreement. Motion to advertise the bidding for North High St./Birch Alley ADA project. Moved by Monica Logan, seconded by Francis Moore, approved by all. Motion to conditionally approve the advertisement of the ADA Porch project bidding. Moved by Ken Rife, seconded by Francis Moore, approved by all.
5. LEMC - Sara is waiting for J Fogalsaner's contact information from Nathan Shoemaker.
6. Parking Ordinance - Tabled until next meeting.
7. Personnelle Committee - Reviewed 5 resumes and will conduct interviews this week.
8. Sidewalk Map - Mike Pykosh reviewed and made changes to the track. Basically people will maintain their sidewalks. Places where there are no sidewalks, they can be installed when the borough obtains funds. Sara will update the map and give to Mike.
9. Preliminary Budget -No proposed changes. Motion to advertise the budget. Moved by Monica Logan, seconded by Ken Rife, approved by all.
10. Care Grant - PPE was received on 9/30/2020. Sara is meeting with Perry on Thursday and will discuss the remote entry access to the new porch.
11. Banner can be removed at any time. Newville Borough authorized to help with two leaf pickups we need to find a place for the leaves.

#### **NEW BUSINESS**

1. Council received a letter of resignation from Nathan Shoemaker effective 9/30/2020. Motion to accept the letter of resignation. Moved by Monica Logan, seconded by Francis Moore, approved by all.
2. Rental Inspections - Sara spoke with our rental inspector that found concerns at two rentals he recently reviewed. He stated that he cannot fail an inspection for the concerns but they should be investigated. He suggested that the Borough adopt the IMPC for it's rentals ordinance and that would create more guidelines to follow and keep the rentals safe.
3. Census Self Response rate is 63%. Council to continue to encourage the community to participate.
4. Muncy Bank Authorized Officer was Nathan Shoemaker and since he resigned we need to update it. Council agreed that the officer should be the Council President.

#### **CORRESPONDENCE**

- Complaints about the motor bikes were received from two Council members. A resident called the state police regarding them and signs have been put up. Discussed what can be done. Mayor Negley will ask if they can use the ball field.

#### **ROUNDTABLE**

- Amber Metcalfe stated that the bus shelter needs to be cleaned and preserved. Water is leaking under the windows.

#### **ADJOURNMENT**

Motion to adjourn meeting at 9:00 pm. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

