

Borough of Newburg Meeting Minutes July 20, 2020

The Newburg Borough Council met on July 20, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Francis Moore, Amber Metcalfe, Monica Logan, Secretary – Sara Rhine, Treasurer – Bonnie Aleshire via telephone, Mike Pykosh, Matt Bugli.

The meeting was called to order by President Shoemaker at 6:30pm.

Pledge of Allegiance

Visitors: n/a

Minute Approval: President Shoemaker asked for a motion to approve the minutes for July 6, 2020 as written. Moved by Amber Metcalfe, seconded by Monica Logan, approved by all.

Treasurer's Report: President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Francis Moore, seconded by Amber Metcalfe, approved by all. 3 checks to sign and mail out.

Secretary's Report: Sara Rhine confirmed with McClead's Landscaping finished laying the paver path. The paver path is raised and needs something on the sides to keep in line. Council determined that a barrier is needed and they would like to have McClead's Landscaping install railroad ties to secure the paver path. Sara Rhine stated that she sent letters out to the residents that are on the MDIA report that need final inspections. Sara said that she reached out to Stephanie Williams at the County and they recommend not moving forward with anything at the park because there is no guarantee that the funds will be issued to the borough. President Shoemaker asked for a motion to approve the excavation of the park at \$6,000. Moved by Monica Logan, seconded by Amber Metcalfe, approved by all. President Shoemaker asked for a motion to conditionally proceed with the playground subject to the solicitor's final approval. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. Sara is waiting on Perry to get back to her with a date and time as to when he can come out and replace the camera and set up the new recorder. Sara checked with the post office regarding the address change on Water St. Cindy at the post office said she would check with Harrisburg and let us know what they need by the way of formal request. One new permit, 2020-008, was added to the building permit report.

Mayor's Report: Mayor Negley stated that the house on West Second St. was sold and the sidewalk was not changed prior to the sale. Ms. Negley stated that the new owner of 2 E Main St. will be moving in August. The owner talked about putting a store in maybe grocery or cafe. Mayor Negley stated that 1 E Main St. was sold and now for sale by the new owner. Melissa said that the banners are loose and need to come down. Sara stated that she picked one up this morning, it was laying on the street. Melissa stated that the juveniles have refused to work with her, she will schedule one more day (7/21/2020) and if they don't attend we will report it back to the state police.

Unfinished Business:

The Michael Baker proposal was reviewed by Mike Pykosh and he suggested removing the paragraphs relating to liability and damages and is waiting to hear back from the firm. Once removed it's okay to proceed with signatures.

Mike Pykosh reviewed the agreement for Cumberland Plans Grant and approves proceeding with signatures.

2020 Street Maintenance – Snokes is set to start work on Curtis Ave in August 2020. There is still no response from Pros Concrete.

LEMC – Sara will reach out to suggested candidate.

Parking Ordinance Review – Tabled at this time.

Sidewalk plan maps – Tabled at this time.

Storm Water Management was reviewed by Erik Vranich and Mike Pykosh. Mike suggested hiring a court recorder to attend the meetings when a change is made to borough code. President Shoemaker asked for a motion to advertise the Storm Water Management with the intent to have a public meeting August 17. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. We will put it first on the agenda and post the information on our website.

CDBG- President Shoemaker talked about the grants we are applying for that involve ADA compliance. Amounts were confirmed: N High St./ Birch Alley - \$30,000 with \$5,000 Borough match; ADA Sidewalk and curb ramps - \$30,000 with \$5,000 Borough match.

New Business – Part time maintenance job description is not complete. Needs completed for next meeting.

Budget information was provided. Sara suggested planning for a new printer/copier. Ricoh said that it is getting harder to find the replacement parts for the one we have. President Shoemaker suggested bringing this up at the WCCOG to gauge interest for better pricing and service contract.

President Shoemaker asked for a motion to accept Richard Laughlin's resignation from Council. Moved by Monica Logan, seconded by Amber Metcalfe, approved by all. Sara Rhine will post the open Council seat on the website and at the Post Office.

President Shoemaker asked for a motion to enact Resolution 2020-021 appointing Monica Logan as a bank signatory. Moved by Francis Moore seconded by Amber Metcalfe, approved by all.

Cumberland County has a COVID19 grant opportunity to help municipalities and non profit businesses with expenses related to COVID planning or response. Council discussed the application and items needed for preparation for COVID. President Shoemaker asked for a motion to approve the submission for the grant. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. Nathan and Monica will compile a list of expenditures.

Correspondence: Sara Rhine received two complaints regarding the juveniles on the motorcycle at all hours of the day and night.

Roundtable: n/a

The meeting was adjourned at 9:06 pm, on a motion made by Amber Metcalfe, seconded by Monica Logan, and approved by all.

Submitted by, Sara Rhine