

## **Borough of Newburg Meeting Minutes July 15, 2019**

The Newburg Borough Council met on July 15, 2019 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Amber Metcalfe, Dan Lehman, Richard Laughlin II, Secretary – Sara Rhine, Visitors: Treasurer – Bonnie Aleshire, Solicitor – Zach Rice.

The meeting was called to order by President Shoemaker 6:34pm.

Pledge of Allegiance

**Minute Approval:** President Shoemaker asked for a motion to approve the minutes as written. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

**Visitors:** n/a

**Treasurer's Report:** Bonnie stated that our Google account and Cumberland County are the last two items that need switched over to Muncy Bank. Bonnie stated that there hasn't been an audit done at this point but she has contacted Michael Thomas but waiting on him to coordinate time. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all. Council took their checks. Zach Rice took the check for Salzmans Hughes.

**Mayors' Report:** Drainage box on Exchange St. is still sinking. Council to reach out suggested for Sara Rhine to call Snokes to fix. Mayor Negley was approached about the borough getting together with Hopewell township to talk about the sewer issues. Sara Rhine was asked to send Zach Rice all of the sewer information we have for review. Mayor Negley said the trash cans at the bus shelter are being filled with water and garbage and need dumped. Melissa asked if the mowing of the greens was addressed with Aaron's Landscaping and Sara Rhine confirmed that it was. Melissa also stated that the park is looking really bad. Council discussed the park and its need for maintenance. President Shoemaker asked for a motion to remove the "Family Gardens" park located on 3 North High St. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

**Unfinished Business:** President Shoemaker sent CCL the new proposal but hasn't heard anything back at this point. Zach Rice will follow up with CCL by the end of next week (7/26/2019). Council discussed the CCL truck safety report and the amount of over loaded trucks.

Street projects have were advertised on July 1<sup>st</sup> and 8<sup>th</sup>, bids open on July 30<sup>th</sup> and will be reviewed on August 5<sup>th</sup>. Erik Vranich will be at the meeting on August 5<sup>th</sup>.

Lien on 205 West Main St. has not been paid at this point. Council asked Sara Rhine to reach out to the new owner with a second demand letter. Council also asked for

3 Curtis Ave- Sara Rhine was asked to appear in court on July 23, 2019. Mayor Negley is available and will attend.

Sign Maintenance – Council discussed having North Newton help with maintenance and to have an agreement that provides an hourly rate and the costs of the materials. Zach Rice asked if someone would be available to have a conference call with himself and North Newton to confirm the details.

Sara Rhine presented Council with a letter from Newville Water and Sewer Authority regarding the truck that is for sale. Newville stated in the letter that they would sell the truck, truck box, beacon, snow plow, and radio to Newburg Borough for \$6,500. Newburg will have to wait until the authority's new truck arrives before we can get officially get the truck. President Shoemaker asked for a motion to purchase the truck from the Newville Water and Sewer Authority for \$6,500. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all. Council talked about purchasing a large shed/garage for storage of the truck in the future. Zach Rice suggested an agreement of sale.

**New Business:** Council reviewed a driveway permit that was received from Ruth Nye and a building permit 2019-005 for a fence. President Shoemaker asked for a motion to approve the driveway permit and building permit. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all.

Street and alley maintenance was discussed and confirmed that they need attention. Most of the alleys are filled with cracks and grass is growing in the cracks. Sara Rhine will start spraying weeds in the alleys.

Dan Lehman entered at 8:54pm.

Sara Rhine received an updated quote from AlphaSpace after the meeting. Rich Pryor suggested Methyl Methacrylate it is better than thermoplastic but will provide Methyl Methacrylate paint for the price of thermoplastic paint. Rich also said that he would paint the crosswalks that we need now and come back after the street projects are done to finish the rest at no additional cost. Sara Rhine is waiting to hear back from Terry Appleby regarding the responsibility of crosswalk painting on PennDot roads RT641 and RT696. President Shoemaker asked for a motion to proceed with the painting of the crosswalks on RT641, RT696, North/South High St., Exchange St., and Second St. (except the crosswalks where road work will be taking place) pending the determination from PennDot and the painting responsibility. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all. Council discussed adding line painting to the yearly budget due to the traffic volume on the roads. Talks of more permanent solutions, possibly brick, rumble strips, etc.

**Correspondence:** A letter was received from Newburg United Methodist Church asking what the borough considered community needs. Mayor Negley to respond to Melissa Hockenberry.

Cumberland County Redevelopment Authority sent a letter with information to apply for community grants. President Shoemaker asked for a motion to apply for a grant. Moved by Dan Lehman, seconded by Amber Metcalfe, approved by all.

**Roundtable:** Amber Metcalfe said that she will not be at the Council meeting on August 19<sup>th</sup>.

Dan Lehman stated that he is trying to change his schedule for the August 5 meeting to be able to attend.

Sara Rhine asked Council to attend PSAB Zoning Workshop held at Cumberland County on September 18, 25 and October 2 from 6pm -9:20 pm with a registration fee of \$20. President Shoemaker asked for a motion for Sara Rhine to attend PMPEI training for \$20. Moved by Dan Lehman, seconded by Richard Laughlin II, approved by all. Sara Rhine asked to purchase business cards for the office at \$9.99 for 500 cards. President Shoemaker asked for a motion to authorize the purchase of business cards for the office. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all. Sara Rhine asked to purchase a heavy duty shelf and plastic totes for the shed to clean up and organize materials. President Shoemaker asked for a motion to authorize the purchase of shelves and plastic totes for the shed not to exceed \$300. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all.

President Shoemaker asked for a motion to approved the advertisement for snow plowing. Moved by Dan Lehman, seconded by Richard Laughlin II, approved by all.

The meeting was adjourned at 9:32pm. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine