

## **Borough of Newburg Meeting Minutes June 25, 2018**

The Newburg Borough Council met on June 25, 2018 at the Newburg Borough office with the following present: President Nathan Shoemaker, Vice President Melissa Negley, Jessica LeGore, Dave Stump, Richard Laughlin II, Secretary – Sara Rhine, Visitors: Amber Metcalfe, Jaila Negley. Solicitor – Joel Rimby was present via telephone.

The meeting was called to order by President Shoemaker 6:33pm.

Pledge of Allegiance

**Minute Approval:** President Shoemaker asked for a motion to approve the minutes for June 4, 2018 with two corrections. Moved by Richard Laughlin II seconded by, Dave Stump, and approved by all.

**Visitors:** No comment.

**Treasurer's Report:** President Shoemaker asked for a motion to approve the treasurers report and pay bills. Moved by Dave Stump, seconded by Melissa Negley, and approved by all. Bonnie Aleshire stated that she will have the updated budget at the next meeting. President Shoemaker asked how long we have on the CD, was a 4 year CD but assumed it matures next year. Joel Rimby suggested funds should be split up for protection and possibly look into PLIGIT and it's possible benefits for the borough.

Sara Rhine stated that on the latest invoice from Zullinger Brenize show that they are charging \$200 per mow.

**Unfinished Business:** Council received one letter of interest for the Mayor position from Melissa Negley. President Shoemaker asked Council for questions and/or comments regarding the letter received. President Shoemaker asked for a motion to appoint Melissa Negley as Mayor with Resolution 2018-012. Moved by Jessica LeGore, seconded by Dave Stump, and approved by all.

Melissa Negley gave a verbal resignation from Council effective immediately. President Shoemaker asked for a motion to accept the resignation of Melissa Negley. Dave Stump motioned, seconded by Richard Laughlin II, approved by all. President Shoemaker swore in Melissa Negley.

Council suggested advertising the vacant Council seat on the boro website and at the post office.

Joel Rimby stated that it is the responsibility of the Newburg Hopewell Joint Authority to appoint someone from the Newburg Borough to fill Nick Spencer's vacant seat for the remainder of his term. Council suggested writing a letter of recommendation for Richard Laughlin II.

Dog Update - Joel Rimby stated that we sent out two notice of violations regarding ordinance 2005-002 and 2014-001. Joel Rimby sent out a notice of violation with a \$300 fine and if another violation would take place it would be another fine with 10 days to pay. If the fine is not paid within 10 days we will take it before the Magisterial District Judge.

Wrightstone Property Update - The bank has exceeded the extension (6/22/18) for the cleanup of the Wrightstone property. President Shoemaker to contact Hawkins Construction for the clean up of the property and will talk to Cumberland County about blighting the property.

Ian Wewer submitted a permit for a roof replacement. President Shoemaker asked for a motion to approve the permit. Jessica LeGore motioned, Dave Stump seconded, and approved by all.

**New Business:** Penelec lighting agreement for LED upgrade. President Shoemaker asked for a motion to upgrade the street lighting to LED lights including two lights that we have an existing contract on. Dave Stump motioned, seconded by Richard Laughlin II, approved by all.

Council discussed updating ordinances regarding fireworks and blighted property guidelines. Joel Rimby suggested that he would use two stand alone ordinances for these items. Joel stated that he has a firework ordinance that he can alter and he would send it for review. President Shoemaker asked if we could request a permit for fireworks.

Sara Rhine asked about creating a complaint form and best practice for handling complaints.

Council discussed the situation regarding the homeless person in Newburg and how to handle it. Joel stated that he will look into this.

Snow Removal/ Mowing needs bid every year but can be bid for a 3 to 4 year contract.

Sara Rhine provided Council with an estimate from Heck Bros. Tree Trimming for the trimming of all the trees on the boro property and for the removal of the maple tree at the office. President Shoemaker asked for a motion to proceed with Heck Bros. for tree maintenance. Jessica LeGore motioned, Dave Stump seconded, approved by all.

**Correspondence:** N/A

**Roundtable:** Sara Rhine asked to attend a webinar on June 27, 2018 for Record Disposition. President Shoemaker asked for a motion to approve Sara Rhine attending the Record Disposition webinar on June 27 @ 1pm. Richard Laughlin II motioned, seconded by Jessica LeGore, approved by all.

The meeting was adjourned at 8:07 pm, on a motion made by Dave Stump, seconded by Richard Laughlin II and approved by all.

Submitted by,  
Sara Rhine  
Borough of Newburg