

## **Borough of Newburg Meeting Minutes May 7, 2018**

The Newburg Borough Council met on May 7, 2018 at the Newburg Borough office with the following present: Mayor Nick Spencer, President Nathan Shoemaker, Vice President Melissa Negley, Richard Laughlin II, Dave Sump, Secretary - Sara Rhine. Visitors: Solicitor – Joel Rimby, Daniel Lehman, Chance Gray, Tyler Gamble, John Fogelsanger Stevie Tsambiras, Willis Sailhamer, Kim Myers

The meeting was called to order by President Shoemaker 6:32pm.

Pledge of Allegiance

**Minute Approval:** President Shoemaker asked for a motion to approve the minutes for April 16, 2018 with one correction. Moved by Richard Laughlin II, seconded by Dave Stump and approved by all.

Mayor Nick Spencer entered at 6:38pm.

**Visitors:** Residents were in to discuss the issue of aggressive dogs from South High St. that keep getting loose throughout the Borough.

NHFD was present and provided financial reports and call log for the month. Chance Gray thanked the Borough for its donation of \$1,000 and asked for more financial support from the Borough.

**Treasurer's Report:** President Shoemaker asked for a motion to approve the treasurers report and pay bills. Moved by Dave Stump, seconded by Melissa Negley and approved by all.

**Mayor's Report:** Mayor Spencer reported that he has received two phone calls this week regarding the loose/aggressive dogs from South High St.

Mayor Spencer said that he will get in touch with Erik Vranich regarding permits for Water St. and the upcoming Walnut Alley paving project.

Mayor Spencer asked about the status of the credit card application. Sara Rhine stated that Jess LeGore gave the information needed before the meeting and Sara will drop the application off this week.

Mayor Spencer stated that the bench at the Memorial has been bolted down.

**Unfinished Business:** Verne Wadel subdivision was reviewed by Joel Rimby and he agreed with the county's questions pertaining to the plans but recommended approval subject to revisions.

President Shoemaker asked for a motion to approve Verne Wadel's subdivision plan subject to solicitor's review. Melissa Negley motion and Richard Laughlin seconded, approved by all.

Joel Rimby stated that the letters went out to residents on May 4, 2018 and advertisements in the sentinel were scheduled for May 4 and May 11, 2018.

President Shoemaker asked for a motion to accept the signed contract agreement from Commonwealth Code Inspection Service (CCIS). For rental inspections and zoning enforcement. Dave Stump motioned and Melissa Negley seconded, approved by all.

President Shoemaker asked for a motion to pay CCIS for fees previously paid to PMCA with the difference re-funded to property owners. Richard Laughlin motioned and Dave Stump seconded, approved by all.

Auditor Ordinance was advertised on April 16, 2018 and is ready for adoption. President Shoemaker asked for a motion to adopt ordinance 2018-001 removing the elected auditor position and creating a annual appointed position. Richard Laughlin motioned and Dave Stump seconded, approved by all.

President Shoemaker asked for a motion to approve resolution 2018-006 that appoints Jay Shuman as Borough Auditor for 2019 with a salary of \$150.00 annually. Dave Stump motioned, Richard Laughlin seconded, approved by all.

Kim Myers entered at 8:45pm.

Sara Rhine stated that we still did not receive a rental license payment or up to date occupancy report from The Trades. Joel Rimby will draft and send out a Notice of Violation giving 7 days to comply.

Joel Rimby stated that we have until July 1<sup>st</sup> to appoint a Mayor.

**New Business:** Complaints regarding the unsightliness of 205 West Main Street. Council agreed to have Sara Rhine look for a candidate to remove the debris on property.

Complaints about cats wandering around town from 103 East Main Street. Council agreed to send out a Notice of Violation landlord and tenant.

After further review of complaints at South High St, Council agreed to send out Notice of Violation to the landlord and tenant regarding the unsupervised dogs running around Newburg Borough. Council will address the Notice of Violation sent regarding the barking of dogs at South High St. at the next meeting.

Dave Stump stated that Cramer was asking for donations for a memorial to go on one of the greens.

**Roundtable:** Melissa Negley asked if the Borough would like her to purchase flowers to decorate the Borough greens with for the Memorial Day Parade. Council agreed. Dave Stump stated that he would pay for the flowers if Melissa got them.

Sara Rhine asked Council for permission to attend the Annual Conference for PSAB at the Hershey Lodge June 10-13. President Shoemaker asked for a motion to approve Sara Rhine's participation at the PSAB Annual Conference. Dave Stump motioned, seconded by Richard Laughlin, approved by all.

Sara Rhine stated that she will be in Shippensburg May 9 and 10 for Low Volume Road grant training. She will put a note on the door stating she will be out of the office.

The meeting was adjourned at 9:07 pm, on a motion made by Dave Stump, seconded by Melissa Negley and approved by all.

Submitted by,

Sara Rhine  
Borough of Newburg