

Borough of Newburg Meeting Minutes February 19, 2018

The Newburg Borough Council met on February 19, 2018 at the Newburg Borough office with the following present: Mayor Nick Spencer, President Nathan Shoemaker, Vice President Melissa Negley, Dave Stump, Richard Laughlin II, Secretary - Sara Rhine. Visitors: Treasurer - Bonnie Aleshire and Solicitor – Joel Rimby.

The meeting was called to order by President Shoemaker 6:30pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for February 19, 2018 with two corrections. Moved by Richard Laughlin II, seconded by Melissa Negley and approved by all.

Treasurer's Report: President Shoemaker asked for a motion to pay bills. Moved by Dave Stump, seconded by Richard Laughlin II and approved by all.

Sara Rhine to mail 7 checks.

Council reviewed auditor Jay Shuman 's compensation. President Shoemaker suggested \$250 for 2015, \$150 for 2016 and \$150 for 2017.

Sara Rhine informed Council that the application that we obtained from Orrstown Bank for the credit card was the wrong application. Orrstown Bank sent us a new application and Sara filled it out and Mayor Spencer will return it to them.

Mayor's Report: Mayor Spencer left a message at the church regarding the bells and will need to follow up. Vice President Melissa Negley stated that the bells have already been turned down.

Mayor Spencer asked if everything is ready for the CFCBA Dinner. Sara Rhine stated that everything is in order for the upcoming meeting.

Mayor Spencer met with Borough Engineer Erik Vranich and they looked at the pipe on Water St, paving an alley that hasn't been paved before, and the sinkhole (one PennDot fixed before) by the apple apartments by the gazebo. Erik Vranich is checking with PennDot looking for possible solutions in getting it filed.

Unfinished Business: President Shoemaker gave an update on the tax collector. Nathan stated that Jessica Wolfe took an hour training at Cumberland County, she has another course that she needs to complete. Jessica Wolfe is going to get with Richard Hockenberry to obtain training for tax collection system.

Solicitor Joel Rimby is going to prepare a resolution for the Boroughs usage of the access control and camera system.

New Business: Sara Rhine asked if the Borough would like to continue with the quarterly donations, if so what would we like to donate to. Council agreed with continuing even though we lacked participation. Council would like to donate to the Kings Kettle of Shippensburg in the Spring and Fall. Sara Rhine to find another drive we could participate in.

Sara Rhine met with Earl Baer of Commonwealth Code Inspection Services. Council agreed we would like to proceed. CCIS to send proposal and we will review and write up agreement of services.

Sara Rhine asked about the process for issuing Rental License. Mayor Spencer stated that once the rental license fee is paid and the inspection has been successfully completed, Sara Rhine will complete the license and bring to Council for approval and signatures, and then mail to the landlord for displaying in rental unit.

Correspondence: Sara Rhine received an email from Cumberland County Planning Specialist Steve Hoffman comments on Verne and Rebecca Wadel's Final Subdivision Plan. Joel Rimby stated that once we receive the subdivision request we have 30 days to submit to planning commission and once reviewed Council has 90 days to take action.

Roundtable: Council reported that the apple apartments have a dog problem. There are two dogs getting out through a fence that is open. Melissa Negley was approached by them and one appeared aggressive in nature.

Solicitor Report: Joel Rimby stated that Act 172 Ordinance will have to start in 2019. We will need the list of the members of the nonprofit EMS agencies and active members of volunteer fire companies within the Borough of Newburg before the tax bills are sent out.

Joel Rimby stated that he needs to talk with Erik Vranich about the alley vacation.

The meeting was adjourned at 8:57 pm, on a motion made by Dave Stump, seconded by Richard Laughlin II and was approved by all.

Submitted by,

Sara Rhine
Borough of Newburg