

Borough of Newburg Meeting Minutes May 4, 2020

The Newburg Borough Council met on May 4, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Francis Moore, Amber Metcalfe, Secretary – Sara Rhine. Participation by telephone - Solicitor - Mike Pykosh and Brett Flower.

The meeting was called to order by President Shoemaker 6:33pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for April 20, 2020 as written. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Treasurer's Report: Checks were ready for signatures. President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. Sara Rhine to mail 7 checks.

Secretary's Report: There was a new item added to the Code Enforcement and building permit reports. Sara reached out for an update on the Zoning changes and Kirk will review and let us know. Hilton's Lock will be out on May 5, 2020 to replace the old cameras (two at the office and two at the square). Sara also asked Hilton's Lock to review the park and see if there is a spot that allows access for a camera. Centurylink was contacted regarding the poles on South High St. and the curbing that has been in need of replacement due to the pole replacement. Centurylink confirmed it is their responsibility to replace curbing and it was on their list and it was completed on April 30, 2020. Nathan Shoemaker and Sara met with Joe at Penelec regarding the pole at the corner of W. Main St and South Water St. Penelec suggested barriers to be placed on the outside of the pole towards the street and a metal guard to be placed on the pole. Penelec asked Sara to reach out to PennDot for approval. PennDot advised against placing anything in the right to way for liability reasons. Sara still has one outstanding rental license that needs paid. Street sweeping for April 29, 2020 was canceled because due to the parade being canceled. Bob Shively has confirmed he will speak at the CFCBA Dinner in September. Souders letter will go out this week.

Mayor's Report: Mayor Negley reported another incident on April 27th 6:56 pm with two male juveniles. Sara Rhine stated that she had a resident complaint about the juveniles. Council suggested that Sara reach out to the Pennsylvania State Police. Amber and Melissa updated the Memorial and they need mulch, Nathan confirmed it is the back of the borough truck. Mayor Negley stated that Kim Spencer will still be having the porch decorating contest and it will be extended into Hopewell Township. Kim also said that she would like to have a float parade on the day that Parade was going to take place.

Unfinished Business: Memorial Day planning, nothing new. Council would like to have a lift delivered as soon as possible so that the banners and flags can be installed. Council discussed creating a yearly schedule to obtain a lift for changing out the banners and flags, would need about 4 times a year.

Park Planning – CDBG grant is asking for an income survey to be done for the area surrounding the park. Sara provided CDBG with the addresses.

2020 Street Maintenance have nothing new to report at this time.

Parking Ordinance Review – Tabled at this time.

Porch Remodel – President Shoemaker stated that he met with a contractor that had some great ideas for the porch and that we need to reach out to the building code official to see what we need for a permit and certificate of occupancy. Nathan and Sara met with Earl Baer regarding the porch permits for construction.

LEMC- Richard Laughlin was to reach out to John Fogalsanger to see if he has interest in taking on the position but he did not make contact at this time. President Shoemaker got John's phone number and will reach out.

Sidewalk plan talks resumed. Council asked Sara to send a map out to all Council members for review and determination of sidewalk placements. Sara reached out to Erik Vranich and he said that once we finalize our sidewalk plans he could draw up a map to detail where the final sidewalk determinations are.

New Business – The borough truck needs inspected by the end of the month and it was determined that we need some regular maintenance completed on the truck as well.

There was a bill for \$260 for Jermyn Borough as the borough found holiday wreaths on Municibid. Nathan picked up about 26 last week and there are about 10 more that need picked up.

President Shoemaker was at the post office last week and they asked if we could change 4 ½ South Water St. to 6 S Water St. Nathan told the post office that he did not think we could change that but we would look into it.

Correspondence: Council received a letter of resignation from Jessica Alleman as of April 30, 2020. President Shoemaker asked for a motion to accept the resignation of Jessica Alleman. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. Council asked Sara Rhine to post the vacancy on our website and we will receive letters of interest until May 18, 2020. Council also asked Sara to draft a letter to our Vacancy chair holder notifying him of the vacancy.

Sara Rhine has received two letters of interest for the vacant seat.

Roundtable: Vice President Metcalfe asked about the ideas for the 4th of July celebration.

The meeting was adjourned at 7:16 pm, on a motion made by Francis Moore, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine