

Borough of Newburg Meeting Minutes May 18, 2020

The Newburg Borough Council met on May 18, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Francis Moore, Amber Metcalfe, Richard Laughlin II, Secretary – Sara Rhine. Participation by telephone: Solicitor - Mike Pykosh, Treasurer – Bonnie Aleshire.

The meeting was called to order by President Shoemaker 6:34pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for May 4, 2020 as written. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all.

Treasurer's Report: Two checks were ready for signatures. Bonnie Aleshire said that she will be working from home until July. Council discussed moving money from Orrstown Bank to Muncy Bank. President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all. President Shoemaker asked for a motion to transfer \$32,134.29 from Orrstown Bank to Muncy Bank. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

Secretary's Report: There was a new land use permit added to the report. Kirk Stoner reached out to Sara to for a meeting to go over the Zoning Ordinance and the areas of weakness. Perry Hilton from Hilton's Lock was out and installed four new cameras. We are getting eight days of footage from all of the cameras. Sara asked Perry about updating the storage. Perry gave estimates: Adding 2TB of storage to the hard drive @ \$210; Adding 6TB of storage to the hard drive @ \$365; Upgrading to 16 Channel Recorder with 8TB of storage @ \$1470. Sara stated that she hasn't heard anything further from Penelec, regarding the pole at the corner of RT 641 and RT 696. Alpha Space was out last week and completed the rest of the crosswalks. Souders letter was mailed on May 5, 2020 and we haven't heard anything further at this point.

Mayor's Report: Mayor Negley reported that she purchased flowers for the barrels at the square. Helen Miller reached out to Ms Negley stating that she was going to decorate the gazebo for Memorial Day. Mayor Negley needs access to the cameras for her new phone. Melissa stated that she, her children, and Kim Spencer did a Memorial Day Service video which turned out great and they received a lot of compliments on it.

Unfinished Business: Melissa stated that she, her children, and Kim Spencer did a Memorial Day Service video which turned out great and they received a lot of compliments on it. Council needs to add the light up flag on the gazebo. Council talked about moving the electric outlets on the gazebo side of the greens and adding a paver path to the gazebo. Sara to reach out for estimates. Council discussed disposing of old flags at office in celebration of Memorial Day.

Park Planning – Southampton Township is ready to demo the park. CDBG stated that they need to complete the environmental review before we can start the demo of the park and that the County Commissioner needs to sign off on it this week. Mike Pykosh will review the documents and try to help us get this project moving.

2020 Street Maintenance have nothing new to report at this time.

Porch Remodel – Nathan and Sara met with Earl Baer regarding the porch permits for construction. President Shoemaker showed Council the drawing of the porch construction and Council agreed to the proposed idea. President Shoemaker asked for a motion to authorize the finalization of the porch plans and engineered stamping not to exceed \$750. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all.

LEMC – Waiting on a response from John Fogalsanger.

Juveniles were contacted by PSP. Pennsylvania State Police asked if the Borough would like them to participate in community service. Council discussed the possible ideas (pavers, raking stones in parking lot, storm drain, and trash pickup) and the monitoring that would need done if we would like them to participate.

Parking Ordinance Review – Tabled at this time.

Sidewalk plan discussions resumed. Council reviewed the map provided and proposed ideas. President Shoemaker will clean up the map and have ready for next meeting.

Storm Water Management was sent to Erik for review and we have heard nothing new at this time.

New Business – The borough reviewed the new Wickard plans and there is nothing new happening in the borough but will need to complete the resolution. President Shoemaker asked for a motion to enact Resolution 2020-017. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

Change of address with 4 ½ South Water St. Sara reached out to the County and they stated that it is our responsibility to authorize this change and they could help us with this process. Cumberland County also confirmed that the address 6 S Water St is an open address and could be used. Sara also spoke with the Post Office and they stated that they need a request on borough letterhead in order to start the process. The letter would be sent to Harrisburg for approval. Council determined that they will not start the process until we receive a formal request from the post office. Sara will reach out to them.

Council Vacancy – Council has two letters of interest for the vacant seat. President Shoemaker asked for a motion to appoint Tina Johns to fill the vacancy on Council. Moved by Amber Metcalfe.

President Shoemaker asked for a motion to appoint Monica Logan to fill the vacancy on Council. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all. President Shoemaker asked for a motion to enact resolution 2020-018 appointing Monica Logan to Council, with a term expiring on the first Monday in January 2022.

Correspondence: Sara Rhine received a complaint via telephone regarding kids riding their bicycles on the sidewalk up and down in front of a residents home. Resident wanted to know if the kids are allowed to ride their bikes on the sidewalk. Council confirmed that there is no ordinance that is in violation with this situation.

Roundtable: Vice President Metcalfe stated that the tree we ordered for the greens will be installed this week.

The meeting was adjourned at 8:41 pm, on a motion made by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

Submitted by, Sara Rhine