

Borough of Newburg Meeting Minutes July 6, 2020

The Newburg Borough Council met on July 6, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Francis Moore, Amber Metcalfe, Monica Logan, Secretary – Sara Rhine.

The meeting was called to order by President Shoemaker 6:36pm.

Pledge of Allegiance

Visitors: n/a

Minute Approval: President Shoemaker asked for a motion to approve the minutes for June 15, 2020 as written. Moved by Francis Moore, seconded by Amber Metcalfe, approved by all.

Treasurer's Report: President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Secretary's Report: Sara Rhine confirmed with McClead Landscaping that pins were installed for the paver path. Sara Rhine confirmed that there are two rentals scheduled; Gibbons – 9/11/2020 1pm and Wenger 8/28/2020 11am. Estimates from Next Generations were provided to Council for the garage; 30' x 40' pole building \$29,300 and 30' x 30' with 10' lean to \$27,300. Sara confirmed that she submitted the Land Partnership Grant on 7/1/2020. Camera issue with bus stop shelter camera. The camera is still under warranty but will cost \$275-\$300 to replace. Perry also provided an estimate of \$1,540 for an updated 16 channel recorder.

Mayor's Report: Mayor Negley stated that the sinkhole on Exchange St. is back and growing weekly. Mayor Negley is still working with the juveniles. Ms. Negley reported that the weeds are in need of spraying.

Unfinished Business:

Two proposals were received for the updating of the zoning ordinance update. Council reviewed proposals. President Shoemaker asked for a motion to approve the proposal from Michael Baker subject to final approval of solicitor and Cumberland Plans Grant. Moved by Monica Logan, seconded by Francis Moore, approved by all. President Shoemaker approved the execution of the Cumberland Plans grant contract per final approval of solicitor. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Park – Nathan Shoemaker, Mike Pykosh and Commissioner Jean Foschi met with CDBG on June 17, 2020. The takeaway from the meeting was that there were issues with the process but how can we move forward. Newburg is going to do an income survey for the whole borough excluding the development and the survey would be on record for 10 years. Going forward we are going to move the direction of the grant to ADA projects. Sara Rhine submitted a grant to Cumberland County Land Partnership on July 1, 2020 for \$70,000 with a 50/50 match.

2020 Street Maintenance – Snokes finished up their paperwork and President Shoemaker signed the necessary documents and we are ready to proceed. Erik will reach out on a daily basis to Pro's Concrete regarding N. Water St. & Exchange St. Erik said Dan was out of the office but will reach out to Snokes regarding the start the Curtis Ave project. Once they are out to do this work they will tackle the paving on North High St.

Porch Remodel – Waiting on stamped plans.

LEMC – Richard Laughlin reached out to John Fogalsanger and John said he would let Richard know before the next meeting if he is interested. Nothing new at this time.

Parking Ordinance Review – Tabled at this time.

Sidewalk plan maps should be ready at the next meeting for review.

Storm Water Management was reviewed by Erik and forwarded to Mike Pykosh with suggestions. Nothing new.

CDBG- President Shoemaker and Sara Rhine met with Chris Rafferty regarding ADA projects that are available for grant money. Council discussed using the porch remodel for ADA complaint entrance and the trench drain at Birch Alley and N High St. that would need a curb cut put in and the sidewalk is not ADA complaint.

New Business – Snow removal discussion. Council talked about taking steps to become self sufficient and possibly hiring a part time maintenance person instead of bidding out the contract this year. President Shoemaker will work on job description and have it ready for the next meeting.

Time to start the budget. Bonnie provided 2019-2020 budget to Nathan. Amber Metcalfe will help with this process.

Council received a resignation from Sharon Spencer for the Zone Hearing Board on June 29, 2020. President Shoemaker asked for a motion to accept the Zone Hearing Board resignation of Sharon Spencer. Moved by Amber Metcalfe, seconded by Monica Logan, approved by all. Council provided interested parties. President Shoemaker asked for a motion to enact 2020-020 appointing Jessica Alleman to the Zone Hearing Board. Moved by Francis Moore, seconded by Amber Metcalfe, approved by all.

President Shoemaker asked for a motion to authorize the purchase of an updated recorder for the cameras and replace the faulty bus shelter camera while its under warranty. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Correspondence: The Newburg Mennonite Church contacted the office regarding the use of the greens for a singing event on July 12, 2020. Council appreciates them asking and has no issue with them using the greens. Sara Rhine received a complaint regarding a landfill truck that smokes excessively through out the borough. Sara contacted the landfill and they talked to the driver but they cannot do anything about it. Sara provided Council with a letter of resignation from Council member Richard Laughlin II.

Roundtable: Amber Metcalfe state that the recreation committee has talked about the Labor Day Celebration and due to the current COVID19 situation felt that they should cancel any events until late Fall.

Monica Logan asked for a scoop of mulch for the trees at the greens. Council asked if it can wait until next meeting because the truck is filled with pavers.

Sara Rhine stated that Gary Alleman fixed the sign at the corner of North Water St and RT641 that was the responsibility of Pro's Concrete.

The meeting was adjourned at 8:48 pm, on a motion made by Amber Metcalfe, seconded by Francis Moore, and approved by all.

Submitted by, Sara Rhine