

Borough of Newburg Meeting Minutes April 20, 2020

The Newburg Borough Council met on April 20, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Richard Laughlin II, Amber Metcalfe, Francis Moore, Secretary – Sara Rhine. Participation by telephone - Treasurer – Bonnie Aleshire, Jessica Alleman, Solicitor - Mike Pykosh, Darrel Pykosh, Brett Flower.

The meeting was called to order by President Shoemaker 6:30pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for April 6, 2020 as written. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all.

Treasurer's Report: Checks were ready for signatures. President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all. Sara Rhine to mail 8 checks.

Secretary's Report: Nothing new for Code Enforcement and building permit reports. Sara reached out to DCED regarding the STMP grant and Anne Morrow stated that they are not currently approving grant applications due to COVID19. Anne stated that we can still submit the application but they will not review at this time. Sara Rhine received an estimate from Hilton's Lock of \$2520 to update the older 4 cameras and Sara will coordinate details. An order was submitted for 12 flags to Mark Keller's office and they will be filled once the offices resume their normal schedules. We have one outstanding rental license. Muncy Bank cannot attend the next CFCBA Dinner so Sara will reach out to Bob Shively to see if he would want to be a speaker. Sara asked if we are doing a community yard sales and Council confirmed that we are not at this time, maybe check back on the idea at a later time to make sure there is no interest. PSAB annual conference for 2020 is postponed and all fees will be reimbursed.

Mayor's Report: Mayor Negley reported stated that the Memorial flower bed is in need of an overhaul. Melissa asked Council what they wanted to see what plants should be put into the flower bed and how much we were willing to spend. Council suggested no more than \$400 and that includes flowers and mulch. Council also suggested plants that will bloom at different times throughout the year. Mayor Negley reported that there was an out building at 16 East Main St. that was vandalized, by two male juveniles. President Shoemaker stated that he had another complaint about the juveniles. Council determined a letter should be issued.

Unfinished Business: President Shoemaker stated that the Memorial Day Parade has been canceled but the committee is still hosting the porch decorating competition. Council will still decorate town to show support.

Park Planning – The trees have been removed and the stumps have been ground out. The well has been capped temporarily.

2020 Street Maintenance – Erik Vranich notified Snokes of our decision to have them supply materials and do the work. Erik also stated that the borough should only pay \$11,580 (80%) of the bill from Snokes for the trench drain. Erik also stated that he is trying to get Pros Concrete back out to finish up. President Shoemaker asked for a motion to pay Snokes \$11,580 (80%) of the bill we received. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Parking Ordinance Review – Tabled at this time.

Porch Remodel – President Shoemaker stated that he met with a contractor that had some great ideas for the porch and that we need to reach out to the building code official to see what we need for a permit and certificate of occupancy.

LEMC- At this point the borough has not replaced Ed Chamberlain and the deputy is still acting in his place. President Shoemaker asked Hopewell who they replaced Ed with and it was reported as John Fogalsanger.

Council determined that we should try and use the same person. Rich Laughlin II said that he will reach out to John Fogalsanger to see if he has any interest in the position.

Sidewalk- Mike Pykosh sent some sidewalk information and Council reviewed it. Mike asked if the borough has a Comprehensive Plan that states where they we should or should not have sidewalks and the borough does not. Mike confirmed that Council should make a plan of where sidewalks should or should not be and then we can pass it by resolution. This information should be ready for the next meeting or two.

New Business – Lee Wickard Subdivision is back and Mr Wickard is asking if he can put sand mounds on the properties. Erik Vranich said that if we could send him the Zoning Ordinance that states the radius of the sewer authority that would determine if what Mr Wickard is recommending is feasible. Council also discussed the Storm water management Ordinance. It was suggested that we ask Salzmann Hughes if they have a copy or check with the Cumberland County Library. Council's final determination was to have Erik Vranich review the current SWM Ordinance draft for any changes and upon his approval we will create a new copy and advertise the ordinance, hold the hearing, and enact new ordinance. Mike Pykosh said that he is working with another municipality regarding sewer issues and they used I&I for a study.

President Shoemaker reached out to the NHVFD to see how they were handling the COVID19 situation. The firehouse reported a loss due to the cancellation of their fundraisers. President Shoemaker asked for a motion to issue the yearly donation of \$3,500 to NHVFD. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

Correspondence: N/A

Roundtable: Vice President Metcalfe provided an estimate of \$6875 to Council from Artisan Arborist for the planting of a Douglas Fir not bigger than 10'-15' and 5 years of servicing. Motion to approve the purchase of the tree and service at \$6875 from Artisan Arborist. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all.

Sara Rhine stated that our subcontractor was out to mow and he reported dog feces on the memorial side of the greens. I told him we have been having issues with that. There was a resident complaint of a dog defecating on the memorial side of the greens was received on April 11 2020 at 11:30 am.

The meeting was adjourned at 8:00 pm, on a motion made by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine