

Borough of Newburg Meeting Minutes February 17, 2020

The Newburg Borough Council met on February 17, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Amber Metcalfe, Richard Laughlin II, Francis Moore, Jessica Alleman, Secretary – Sara Rhine, Visitors: Solicitor – Zach Rice, Treasurer – Bonnie Aleshire, Josh Eckert.

The meeting was called to order by President Shoemaker 6:31pm.

Pledge of Allegiance

Visitors: Josh Eckert was present for the landscaping contract.

Minute Approval: President Shoemaker asked for a motion to approve the minutes for January 20, 2020 with no corrections. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all.

Treasurer's Report: President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all. Sara Rhine to mail checks.

Secretary's Report: Sara stated there are three outstanding rental licenses, second notices were issued on February 12, 2020. Sara asked to attend the Annual PSAB conference. President Shoemaker asked for a motion authorize Sara to register for the Annual PSAB conference. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all.

Mayor's Report: Mayor Negley reported that she cannot find the other banner rod that fell off the pole at the square. Melissa received an estimated price of \$450 for a banner but wanted to know what design to go with. Jessica Alleman said we should double check with Penndot to make sure that we are able to hang a banner across the road. Sara Rhine will check with PennDot. Talked about custom banners for the greens.

Unfinished Business:

114 East Main St – Grant Marshall will submit a new letter to Paul Rampulla for review and let Sara know the final determination.

Park Planning – President Shoemaker reached was at a meeting with Scott Mack of Southampton Township, Scott stated that he will be scheduling demo soon. Recreation Resource quoted \$40,000 for the park equipment price. Nathan will reach out for a final price.

2020 Street Maintenance – Nothing new at this point.

Memorial Day Planning – The committee is to meet on February 19, 2020 at 6:30 at the IOOF Lodge.

Building Permit Review Process -- Council discussed the new building permit/land use permit process. All permits will be automatically forwarded to CCIS. Once they are returned, Sara Rhine can sign as the borough representative. Council asked to be kept up to date on the current permits. Sara will provide report for each meeting. It was also suggested that we update our permit.

Parking Ordinance Review – Tabled until next meeting.

Porch Remodel – President Shoemaker contacted Newcomer Associates and they will schedule a time to talk about the porch remodel.

Landscape Proposals – Sara contacted each landscape contractor for references and equipment. After following up with the information provided it was determined that McClead Landscaping is qualified and has sufficient equipment. President Shoemaker asked for a motion to award the landscaping contract to McClead Landscaping. Moved by Jessica Alleman, seconded by Francis Moore, approved by all.

New Business: Cumberland County Redevelopment Authority sent their executed CDBG documents for signatures regarding the park grant money. Zach Rice reviewed and reiterated that it is pay as you go terms.

Correspondence: n/a

Council entered into executive session for personnel matters at 7:24 pm.

Council exited executive session at 7:40 pm.

Council narrowed the search to two potential solicitor candidates. Council will review again and make a decision at the next meeting. Council agreed on Rich Webber for ZHB solicitor. President Shoemaker asked for a motion to offer the position of solicitor on Zone Hearing Board to Rich Webber. Moved by Richard Laughlin II, seconded by Jessica Alleman, approved by all. Sara Rhine to contact Rich Webber and offer the position and see what is needed to proceed.

Roundtable: Sara Rhine provided Council with an updated Land use and driveway permits applications for review. Sara will also send it to Earl Baer for review as well. It was suggested to add a no smoking sign to the bus shelter.

The meeting was adjourned at 8:19 pm, on a motion made by Richard Laughlin II, seconded by Francis Moore, and approved by all.

Submitted by, Sara Rhine