

Borough of Newburg Meeting Minutes April 6, 2020

The Newburg Borough Council met on April 6, 2020 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Richard Laughlin II, Francis Moore, Secretary – Sara Rhine. Participation by telephone - Amber Metcalfe, Jessica Alleman, Solicitor - Mike Pykosh.

The meeting was called to order by President Shoemaker 6:36pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for March 16, 2020 as written. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all.

Treasurer's Report: Checks were ready for signatures. President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Amber Metcalfe, seconded by Francis Moore, approved by all. Sara Rhine to mail checks.

Secretary's Report: One item (sidewalk enforcement) was added to the Code Enforcement report and nothing new on the building permit report. Sara Rhine submitted zoning ordinance suggested changes to Kirk Stoner at Cumberland County. Sara reached out to Perry Yingling at Hilton's Lock and Security for an estimate to update the older cameras that we are still having issues with but hasn't received it at this point. Sara reached out to Rep. Mark Keller's office for a 3'x5' flag and the secretary said that we can order flags through her office at \$14.95 each. The banner resolution was finished and ready for signatures. Still two outstanding rental license applications and license were mailed on 3/25/2020. Sara has started the Spring newsletter but due to events being canceled or postponed due to COVID-19 we should wait and send it out later when things are back to normal. Sara did reach out to Advanced Disposal to add Heidi (safety coordinator) to the newsletter and they agreed and will supply the information. Advanced Disposal did reach out and say that the bulky drop off will need to be rescheduled for summer due to COVID 19. Negley's well drilling provided an estimate to cap the well and move it at a later time.

Mayor's Report: Mayor Negley reported that there will 5 cars still parked on the streets during street sweeping but she did not ticket them due to the current situation. Ms. Negley reported that the rest of the banners fell and were returned to the office. Ms. Negley stated that she and President Shoemaker have been working on removing pavers from the park and they are almost done.

Unfinished Business: Memorial Day planning, no one has heard anything about the events regarding the parade. It was suggested that we put the food trucks on hold and maybe use them for another event when things have calmed down.

Park Planning – President Shoemaker signed two more documents from Doug Mynard regarding the equipment. The trees were removed last week and the stumps will be ground out this week. A PA One Call was done but was questioned. Steve Rummel from PA One Call came back out to survey and it was determined that the first reading was false and the flags were removed.

2020 Street Maintenance – Erik Vranich provide quoted and two options for Council to review. Option A would be for contractor to provide everything and do the work at \$15,600. Option B would be for the borough to provide the materials and the contractor to do the work. President Shoemaker asked for motion to conditionally accept the quote from Snokes Excavating and Paving in the amount of \$15,656.25 and extend the swale on North High St. at \$2,500. Moved by Richard Laughlin II, seconded by Francis Moore, approved by all. President Shoemaker asked for a motion to approve issuance of the Notice to proceed with Snokes Excavating pending the completion of all contract documents to the satisfaction of the Borough Engineer and Solicitor. Moved by Jessica Alleman, seconded by Francis Moore, approved by all.

Parking Ordinance Review – Tabled at this time.

Porch Remodel – Newcomer provided some additional documents with quotes for project stages. Council asked solicitor for recommendations. Suggestions were to have any estimate reviewed by building code official.

Mayor Dick Starliper of Waywardness Borough notified Sara Rhine that the May 12, 2020 Cumberland Franklin County Borough Association has been canceled. The next meeting will take place on Sept. 29, 2020 and Newburg will host this event.

New Business – When Nathan and Sara met with Kirk Stoner, it was suggested to look into DCED grant opportunities. DCED has grant opportunities and financial/long term planning. President Shoemaker asked for a motion to authorize Sara to proceed with the application. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all. Mike Oshkosh offered Sara support as one of the municipalities he represents has completed this process and could provide some incite.

The house at 2 South High St is for sale and there is no sidewalk. Council discussed whether or not there should be a sidewalk put in before it is sold. There are sidewalks on both sides of the address. Council to discuss this further at the next meeting.

President Shoemaker stated that there is a program called Nixel that Shippensburg Borough uses for emergency broadcasting. President Shoemaker suggested using the free version of Nixel for emergency notifications put out by the Mayor or emergency management coordinator. We can sign up and add it to our newsletter. President Shoemaker asked for a motion to sign up for the free version of Nixel. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all.

Council reviewed the estimate of \$250 from Negley's Well Drilling to cap the well at the park. President Shoemaker asked for a motion to authorize the capping of the well at the park. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

Correspondence: Sara Rhine received a complaint via telephone call regarding water in the basement from the North High St trench drain.

Roundtable: President Shoemaker stated that the next meeting will take place on April 20th and we will operate the same as this meeting, offering a conference number for attendees.

The meeting was adjourned at 7:38 pm, on a motion made by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

Submitted by, Sara Rhine