

Borough of Newburg Meeting Minutes November 18, 2019

The Newburg Borough Council met on November 18, 2019 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Dan Lehman, Amber Metcalfe, Richard Laughlin II, Jessica Alleman, Secretary – Sara Rhine, Visitors: Solicitor - Zach Rice, Treasurer – Bonnie Aleshire, William Spencer.

The meeting was called to order by President Shoemaker 6:31pm.

Pledge of Allegiance

Visitors: William Spencer was present to express his concerns about the PVC pipes that were installed on Lilac Alley and Water St to help distribute water from puddling due to the natural springs in the ground. The pipes were disconnected from the inlet due to the recent project on North Water St. Mr. Spencer stated that the springs would cause water to pool and in the winter it would freeze and cause issues.

Minute Approval: President Shoemaker asked for a motion to approve the minutes for November 4, 2019 with one correction spelling correction. Change the work “to” to “two”. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Treasurer's Report: Bonnie Aleshire stated that there are still some tax reimbursement checks that were not cashed President Shoemaker asked for a motion to approve the report and pay bills. Moved by Jessica Alleman, seconded by Richard Laughlin II, and approved by all. Sara Rhine to mail 4 checks. Zach Rice took Salzman Hughes check.

Secretary Report: Sara Rhine stated that Chemung supplies quoted a price of \$38.95 for the no pet signs on the borough greens. Sara Rhine asked Council about purchasing asphalt and ice melt for the office. Sara confirmed that the Google account was switched over to Muncy Bank. Sara also confirmed that the RFP for solicitor was posted on the PSAB website as well as our own website. We missed the deadline to advertise in the PSAB magazine. Sara has been working with Ryan Chilcote to add an RFP section to our website. Sara stated that the website was updated with current approved minutes and resolutions. Sara stated that she is working on 2020 documents and resources.

Mayors' Report: Mayor Negley asked why the power washing was not fully completed. Sara stated that the person that was here did not clean off the porch to fully clean it and left a huge puddle of dirty water on the porch. Mayor Negley said that she raked leaves on the borough greens and found more dog feces. Mayor Negley talked about the need to evaluate condition of the trees on the borough greens and possibly replacing any dead trees that were in dedication. Mayor Negley said that she is still trying to coordinate a meeting with Don Linn regarding the park. Mayor Negley purchase poinsettias to fill the barrels on the borough greens. It was suggested by a resident to fill the barrels with trees.

President Shoemaker asked for a motion to approved the purchase of 10 “no pet” signs for the borough greens with new design. Moved by Amber Metcalfe, seconded by Dan Lehman, and approved by all.

President Shoemaker asked for a motion to reimburse Mayor Negley for the purchase of the poinsettias for the borough greens. Moved by Jessica Alleman, seconded by Amber Metcalfe, and approved by all.

Dan Lehman asked about ordering signs to mark the cisterns. We will add this to the next meeting agenda and we can get the specifications from the NHVFD for the signs.

Unfinished Business: Zach received the draft proposal from Advanced Disposal and they did not add the last increase to the proposal of \$0.43 in 2030. Zach reached out to Dusty regarding the items that were left out and that we have a meeting tonight and will discuss it. Council discussed the fact that our privileges out (etc., dumpster, bulky drop off) and will need spelled out again. Advanced added in Paragraph 4 “Newburg acknowledges and agrees to the additional truck traffic” and it will need to be removed.

President Shoemaker asked for a motion to authorize the Mayor and Council President to coordinate with solicitor Zach Rice regarding negotiations with Advanced Disposal.

Park- President Shoemaker and Sara Rhine met with Recreation Resource on November 12 regarding the park. Rec Resource is going to provide us with a 3D design of the park. Their equipment is made in the US and everything is able to be customized and because they are a member of CoStars we will not need to bid out the project. President Shoemaker suggested a Trolley theme given Newburg's history. Kevin from Rec. Resource said that he could have something to us by the end of the week and that South Southampton price for excavation is unbeatable.

Street Projects – No updates at this point but President Shoemaker is scheduled to meet with Erik Vranich on Thursday November 21, in the afternoon to go over the completed projects as well as future projects. There was a complaint regarding the trench drains and the fact that they are not hooked up to the existing lines.

Newburg Hopewell Joint Authority – There is nothing new to report. No one was able to attend the November 14 meeting. Talks about the appointment dates and expiry's to the authority. Council suggested one more attempt at trying to get the township to come to the December meeting. The authority is required to reorganize in April according to the by-laws. Council discussed sending a letter to the expiry term regarding the expiration and if they want to pursue another term they will need to contact the borough.

North Newton maintenance agreement was composed, reviewed by North Newton, and returned. North Newton had requested that we pay for the advertisement, it was suggested they advertise and we will reimburse them for it.

President Shoemaker asked for a motion to advertise the inter-municipal agreement for Newburg and in the Valley Times Star on behalf of Newburg/North Newton. Moved by Dan Lehman, seconded by Amber Metcalfe, and approved by all.

114 E Main St. -Sara Rhine talked with the owner of and he obtained a building permit for 114 E Main St. but once approved a permit from MDIA will need to be obtained.

2020 Budget ready for final adoption. It was updated with insurance estimate, park grant information, but does not reflect the increase negotiation from the landfill.

President Shoemaker asked for a motion to adopt the 2020 budget. Moved by Jessica Alleman, seconded by Amber Metcalfe, and approved by all.

November 14 leaf pickup went well and we are still in need of a drop off location for the December 5 collection. Jessica Alleman will reach out to two potential locations for leaf drop off. Street sweeping will not take place this Fall as it will be too late until all of the leaves are picked up and then it will be too cold.

Parking and Snow Removal was discussed. Talks about painting curbs the correct lengths and specified parking locations and the possibility it may help with issues. Maybe update ordinance to include snow emergency.

New Business: Sara Rhine reached out to R&D Cleaning to confirm that they received the email of contract award for snow removal. Mayor Negley and President Shoemaker to arrange a ride along with R&D Cleaning and go over the process for snow removal. Sara Rhine asked about sending a letter to Hopewell Township to assist with large snow fall. Council asked about adding to the letter that Newburg Borough will hold harmless Hopewell Township for any damage to Lynn Ave and Curtis Ave while plowing. Zach will look into the details.

Resolution supporting Shippensburg Area School District realignment of the population has been started but not finished.

The RFP for the solicitor has been updated by Nathan Shoemaker and advertised on the PSAB website and on the Newburg Boroughs' website.

2020 Street projects- President Shoemaker is meeting with Erik Vranich 11/21/2019.

New Business: Building Permit 2019-015 was reviewed. President Shoemaker asked for a motion to approved building permit 2019-015. Moved by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

Building Permit 2019-016 was reviewed. President Shoemaker asked for a motion to approved building permit 2019-016. Moved by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

2020 meeting dates were reviewed and it was suggested that we add a second meeting for July 6, 2020. President Shoemaker asked for a motion to advertise 2020 meeting schedule. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

Resolution 2019-010 setting the tax mill rate of 2.25 for 2020.

President Shoemaker asked for a motion to enact Resolution 2019-010 setting the tax mill rate. Moved by Jessica Alleman, seconded by Richard Laughlin II, and approved by all.

Council reviewed the sample decal for the truck. President Shoemaker asked for a motion to purchase 3 magnetic decals for the borough truck not to exceed \$200. Moved by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

Correspondence: n/a

Roundtable: Amber Metcalfe requested utensils for the office. Dan Lehman stated that he will not be at the December 2 meeting. Dan brought a short film he found of Newburgs' 1961 Centennial Parade. Melissa Negley stated that there was a couch put on the borough greens on East Main St and she and Amber placed it up against the building. The sofa is still sitting there today. Sara asked about purchasing bags of asphalt and ice melt for the office. President Shoemaker asked for a motion to purchase 6 bags of asphalt and 2 bags of ice melt for the office. Moved by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

The meeting was adjourned at 9:30pm. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine