

## **Borough of Newburg Meeting Minutes December 16, 2019**

The Newburg Borough Council met on December 16, 2019 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Dan Lehman, Amber Metcalfe, Richard Laughlin II, Jessica Alleman, Secretary – Sara Rhine, Visitors: Mike Wadel.

The meeting was called to order at 6:34 pm by President Shoemaker.

Pledge of Allegiance

**Visitors:** Mike Wadel was present regarding the Wickard subdivision plan. The plan was revised per comments that were received back from Erik Vranich. Mike is asking for the Newburg Borough to conditionally approve.

President Shoemaker asked for a motion to conditionally approve the Wickard subdivision once the conditions are met and any outstanding payments of fees are received once completes the borough will sign the plans. Moved by Jessica Alleman, seconded by Amber Metcalfe, and approved by all. President Shoemaker asked for a motion to accept the 90 day extension for the Wickard subdivision plan and his representative. Moved by Jessica Alleman, seconded by Amber Metcalfe, and approved by all.

**Minute Approval:** President Shoemaker asked for a motion to approve the minutes for November 18, 2019 with one correction. Removing the space in Newburg situated in the Roundtable paragraph. Moved by Dan Lehman, seconded by Richard Laughlin II, and approved by all.

President Shoemaker asked for a motion to approve the minutes for December 2, 2019 with no corrections. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

**Treasurer's Report:** President Shoemaker asked for a motion to approve the report for Dec 2 and 16. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all. President Shoemaker asked for a motion to pay the bills based off the Dec 17, 2019 treasurer's report. Moved by Jessica Alleman, seconded by Amber Metcalfe, and approved by all.

**Secretary Report:** Sara Rhine stated that there are two new items (parking/junk) that on the Code Enforcement report. Sara stated that the rental documents are ready for mailing and that she is still working on the binder for new members. Sara asked for any suggestions of things that could be added to the packet. Sara posted the open board seats for 2020 on the website. Council asked that she post at the Newburg Post Office as well.

**Mayors' Report:** Mayor Negley said that the cover for the outlet at the bus stop is broken. Mayor Negley stated that she addressed the dog feces with some residents. Ms. Negley stated that there is a couch in the Apple apartments dumpster and its sticking out over the top of the dumpster. President Shoemaker asked for a motion to authorize Sara Rhine to reach out to Hilton's Lock to repair the older cameras. If cameras cannot be repaired authorize the purchase of 4 new cameras not to exceed \$2,500. Moved by Amber Metcalfe, seconded by Jessica Alleman, and approved by all.

**Unfinished Business:** Zach Rice received an update from the landfill and Council reviewed the second amendment to the agreement. The landfill opted for automatic renewal instead of the \$.43 increase. President Shoemaker asked for motion to tentatively approve the second amendment to the agreement as presented and authorize the Council President to sign on the borough's behalf once completed by CCL Refuse. Moved by Amber Metcalfe, seconded by Dan Lehman, and approved by all.

Park- Council reviewed the proposal from Recreation Resource. Mayor Negley met with Don Linn regarding the park. Mr Linn gave his opinion on the space and suggested a mini golf space. Mr. Linn offered his assistance with the park as well as offered to to donate picnic tables. President Shoemaker asked for a motion to authorize Southampton Township to remove everything from the back of the park up to but exclude the large trees in the front of the park. Roll call vote: Laughlin II – Yes, Metcalfe – Yes, Alleman – Yes, Lehman – Yes. Motion passed.

Street Projects – Council reviewed the request of partial payment for Pro's Concrete. President Shoemaker met with Erik Vranich regarding the 2020 street projects/needs and will forward the information to Sara for distribu-

tion and review at the next meeting. President Shoemaker asked for a motion to approved the partial payment of \$59,262.90 based off of the work that was completed on Water St. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all.

Newburg Hopewell Joint Authority – Dan Lehman asked Hopewell Township to attend the Dec 12, 2019 and they are not able to attend due to an appreciation event they are hosting. Ingrid Kalb submitted a letter to the sewer authority stating interest in serving on the board again. Mike Hensel gave a letter of support regarding Ingrid serving again.

North Newton maintenance agreement was composed, and advertised on Dec 11, 2019. President Shoemaker asked for a motion to enact Intergovernmental agreement Ordinance 2019-006. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

114 E Main St. - Paul Rampulla confirmed to Sara Rhine that the owner or contractor of 114 E Main has not contacted him after they spoke with Sara. Council suggested that Sara confer Zach Rice regarding this issue.

2020 Budget ready for final adoption. It was updated with insurance estimate, park grant information, but does not reflect the increase negotiation from the landfill.

Dan Lehman provided Council with some sign samples to mark the cisterns with. Council agreed on “No Parking Fire Department Connection”. Council asked Sara to get some prices for signs from Chemung Supply since they are a local company. President Shoemaker asked for a motion to authorize the purchase of 4 signs to mark the cisterns. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

**New Business:** Sara Rhine provided Council with a draft resolution of fees for review. Council discussed fees and suggested changing the fees for land use permit, driveway permit, and zone hearing board application fees.

President Shoemaker asked for a motion to authorize the advertisement of the Budget Summary. Moved by Amber Metcalfe, seconded by Richard Laughlin II, approved by all.

President Shoemaker asked for a motion to authorize the advertisement of the Organizational Meeting Jan 6, 2020. Moved by Dan Lehman, seconded by Amber Metcalfe, approved by all.

President Shoemaker asked for a motion to authorize the advertisement of the 2020 Landscape documents, due back February 2 2020. Moved by Richard Laughlin II, seconded by Amber Metcalfe, approved by all.

President Shoemaker asked for a motion to approve the revision of building permit 2019-009-R1219. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all.

President Shoemaker distributed the RFPs that were received for solicitors. Council to review for next meeting.

**Correspondence:** WCCOG Fees due. President Shoemaker asked for a motion to pay the WCCOG dues of \$106.72. Moved by Jessica Alleman, seconded by Richard Laughlin II, approved by all.

**Roundtable:** Council member Dan Lehman “thanked” everyone for the opportunity to serve and wished Council well in 2020.

The meeting was adjourned at 9:38pm. Moved by Jessica Alleman, seconded by Dan Lehman, and approved by all.

Submitted by, Sara Rhine