

## **Borough of Newburg Meeting Minutes June 3, 2019**

The Newburg Borough Council met on June 3, 2019 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Amber Metcalfe, Dan Lehman, Secretary – Sara Rhine, Visitors: Solicitor- Zach Rice, NHVFD, John & Debra Knutelsky, Ron Allee.

The meeting was called to order by President Shoemaker 6:33pm.

Pledge of Allegiance

**Minute Approval:** President Shoemaker asked for a motion to approve the minutes with one correction, remove last line of street projects paragraph. Moved by Amber Metcalfe, seconded by Dan Lehman, and approved by all.

**Visitors:** NHVFD was present to provide the monthly call and financial reports. Tyler reported that the NHVFD will have another gun drawing on August 24 and their new truck is having shelves installed with the hopes to be in service in July.

John & Debra Knutelsky, Ron Allee presence were requested by Council to discuss property maintenance with their apartments within the borough. Discussion included car being used as storage for trash, cigarette butts covering sidewalk, and smoking within the apartments.

**Treasurer's Report:** Treasurer's report and checks were reviewed. Tax refunds checks were ready for signatures. President Shoemaker asked for a motion to approve the treasurer's report and pay bills. Moved by Dan Lehman, seconded by Amber Metcalfe, and approved by all. Sara Rhine to mail checks and tax refunds/letter.

President Shoemaker asked for a motion to authorize adding Sara Rhine as a Muncy Bank credit card holder. Moved by Dan Lehman, seconded by Amber Metcalfe, and approved by all.

**Mayor's Report:** Mayor Negley reported that there are tree rings behind shed at park. Stated that the park looks bad and wondered if we heard back from Cumberland County regarding the grant.

**Unfinished Business:** Zach Rice stated that the landfill permit to increase the daily average from 2500-2950 was approved by DEP but their website does not reflect this decision. This information was sent to Zach by Dusty Hilbert today. An agreement was reached with Hopewell so the landfill is now ready to talk with Newburg and North Newton. Zach was asked to reach out to Dusty Hilbert tomorrow.

Erik Vranich sent Sara Rhine an update on the street projects. Erik suggested bidding out late this year for start next year. Council agreed that they wanted bids out as soon as possible. Nathan asked that Erik send the bid documents out to Interstate Paving. Council requested that Erik be present at the next meeting.

Newburg Hopewell Joint Authority hasn't reported anything new regarding billing.

205 West Main St. lien– Sara Rhine contacted Karen at White Rose Settlement with additional fees of \$168 for the lien not being paid for a total \$2360.22. Karen is pushing this back on Federal Home Loan Mortgage Corp. Zach Rice stated that we cannot collect additional fees for the legal fees.

Council discussed billing questions for Salzmann Hughes with Zach and also discussed how matters should be handled going forward. Zach Rice stated that he will offer a credit on the next monthly bill.

Council stated that driveway alterations will need a permit if going from stone to paving. Sara Rhine found an resolution setting the driveway permit of \$25. Council discussed other driveway that may be in the early stages of alterations. Sara Rhine was asked to send Zach Rice the driveway ordinance and resolution.

**New Business:** Sign Maintenance with North Newton. Sara Rhine found an old intergovernmental agreement between North Newton and Newburg that was later canceled by Newburg. President Shoemaker stated that Mike Gutshall wants to meet with us regarding the sign maintenance and what needs done and liability.

Newville Borough Water and Sewer Authority has a truck coming up for sale. It was suggested that if Newburg would like to purchase the truck to send a letter of interest or have a member of Council attend their next meeting on June 17, 2019.

Mike Wadel submitted an email asking for a 90 day extension for the Lee Wickard Subdivision plan. President Shoemaker asked for a motion to grant a 90 day extension. Moved by Dan Lehman, seconded by Amber Metcalfe, and approved by all.

Council discussed the deterioration of the wood carvings and the safety hazard they present. Council discussed removing the lawn ornaments and offering them for sale by the way of sealed bids. President Shoemaker asked for a motion to advertise the sealed bid sale of the wood carvings. Moved by Dan Lehman, seconded by Amber Metcalfe, and approved by all.

**Correspondence:** Sara Rhine received two complaints regarding the high grass at 3 Curtis Ave. Sara Rhine has issued a notice of violation that was not picked up. It was determined that Sara Rhine will contact Aaron's Landscaping to mow the grass and also issue a citation and take to the MDJ.

Sara Rhine has also received complaints of burning within the borough on the weekends. One complaint stated that Lonny Reed was burning. Sara Rhine to issue a Notice of Violation as warning with intent to fine next time.

**Roundtable:** Amber Metcalfe talked about the storm drain issues at the corner of Exchange & Main St.

Sara Rhine stated that she has been selected for jury duty on June 17. Sara Rhine stated that PennDot will be in the area in the next 3 weeks for line painting. Sara also asked zoning questions about 14 West Main.

President Shoemaker asked about the status of the street light upgrades. Sara Rhine stated she would reach out to Janet Hoover for a status update. President Shoemaker asked about the crosswalk quote from AlphaSpace and how it compares to the WCCOG quote. Sara Rhine stated that she would reach out again at this point she is waiting to hear from Rich Pryor.

The meeting was adjourned at 9:34pm. Moved by Amber Metcalfe, seconded by Dan Lehman, and approved by all.

Submitted by, Sara Rhine