

Borough of Newburg Meeting Minutes August 5, 2019

The Newburg Borough Council met on August 5, 2019 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Amber Metcalfe, Dan Lehman, Richard Laughlin II, Jessica Alleman, Secretary – Sara Rhine, Visitors: Treasurer – Bonnie Aleshire, Solicitor – Zach Rice.

The meeting was called to order by President Shoemaker 6:33pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes with one correction, change meeting called to order by Mayor Negley to meeting called to order by President Shoemaker. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Visitors: NHVFD was present with their monthly financial and call reports.

Treasurer's Report: President Shoemaker asked for a motion to approve the report and pay bills. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Secretary Report: Sara Rhine provided Council with the Code Enforcement for the month. Sara priced a salt spreader (200lb capacity vibrator) for the pickup @\$1,799.99 plus shipping. Cumberland Valley Tree Service declined to estimate on the park demo at this time, Hornbaker's scheduled a meeting with Sara on August 13. Sara will reach out to Cumberland County Planning Department for help with park design. Snow removal was advertised and Sara is working on sending follow up emails to potential bidders. Sara suggested that we contact the state police for some traffic monitoring before the kids go back to school. Rental Licenses needs signed. Grant applications are due by August 31 and we will be applying for phase two of the park and we will be asking for \$30,000 with a \$5,000 contribution from the borough. The shed door was fixed and the lock on the garage door was replaced. The shed will be locked going forward and Sara will create a sign out sheet for materials in shed. Should we get rid of or keep the display boards in shed? Advanced Disposal confirmed that we should have a dumpster at the office soon. Sara sprayed cracks in streets/alleys (Maple Alley, W Second St, Firehouse Alley from N Mt St to N Water St,) Oak Alley, Hazel Alley, Laurel Alley) with grass killer. The property of 114 East Main was inspected by MDIA on July 24 and a letter will be sent to the land owner to comply with MDIA's request.

Mayors' Report: Mayor Negley removed the lights from the gazebo. A resident at the apple apartments complained about a charcoal grill that is being used on the second story balcony and the smoke and ash is blowing to the lower level. Mayor Negley stated she was visited by the state police regarding criminal issues at the apple apartments.

Unfinished Business: North Water St bids opened on 7/30/19 at 10:00am. The low bid was \$64,082 from Pro's Concrete. President Shoemaker asked for a motion to award the apparent low bidder to Pro's Concrete for \$64,082. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all. President Shoemaker asked for a motion to conditionally proceed with Pro's Concrete and their bid of \$64,082, with the condition that all the appropriate bonds and paperwork be provided and to the satisfaction of the borough engineer and solicitor. Moved by Dan Lehman, seconded by Richard Laughlin II, and approved by all. Erik stated that Pro's Concrete wants to jump on this project as soon as possible and have it complete before the paving deadline, once paperwork has been completed.

Trench Drains – David H Martin and Snokes provided estimates, Blue Mt Excavating declined to bid. Erik stated that the low bid right now for the trench drains is \$14,480. Council suggested that we reach out to Pro's Concrete for an estimate. Exchange St sinkhole was evaluated by Erik and he said the bottom of drain is gone and water is getting underneath. Erik said that they can hammer out the bottom and pour new concrete. If the first option doesn't work an entire new box will need to be poured on site. It was recommended that we hire a contractor on an per hour basis. Erik said that he would like to set up a meeting with Pro's Concrete for quotes: One quote for a full box replacement and the other quote for the pouring a new bottom only. Dan Lehman asked if there were any other drain issues.

Erik confirmed that there is no one at William FM Hill & Assoc. that can assist the borough with the park planning.

Crosswalk painting is to start on August 11. Council asked Erik for long term crosswalk alternatives, due to the condition of the roads and the traffic volume, painting is not a long term option. Erik will reach out to other clients for crosswalk alternatives.

Council discussed alley maintenance with Erik. Tar and chipping was recommended to maintain the alleys going forward. Discussed if alleys could be widened to obtain liquid fuels money. Erik will reach out to Hammock to see if they can get their equipment through the alleyways. One more winter will not hurt the alleys and their condition.

The Cumberland County Landfill asked us to be patient with them regarding negotiations as the company has had multiple employees on vacation. CCL reached out to Zach Rice and they want to schedule another meeting with Nathan and Melissa. Zach will coordinate the details with everyone. Sara Rhine did reach out to Hopewell Township again and they confirmed there is still no signed agreement with CCL.

Council has not heard anything new from the Newburg Hopewell Joint Authority. It was suggested that we go back through the original documents to find borough appointment years.

Dan Lehman exited the meeting at 7:57pm.

There is no further update on the North Newton maintenance fee schedule. Zach Rice will bring it up at the next meeting and will ask them to supply a formal proposal.

LED light updates have started. One resident complaint thus far about the brightness.

New Business: President Shoemaker had a meeting with Kirk Stoner regarding updating our zoning ordinance and Kirk recommended we do a comprehensive plan and then work on zoning. Kirk asked President Shoemaker if the borough ever thought about joining Hopewell Township for joint zoning ordinance enforcement/board. President Shoemaker suggested a board that would be sharing 50/50. We would need this addressed before we can proceed with a comprehensive plan.

Council discussed park. President Shoemaker asked if we should move the gazebo into the park. We talked about the well at the park (Jessica said 2010-2012 Negleys did something in the park). Sara Rhine will check the minutes. Council confirmed the details for the 2019 grant application.

Budget talks were started. Council did not report any budget additions.

President Shoemaker passed the chair to Vice President Laughlin II at 8:43 pm.

Two building permits were received. Vice President reviewed C. High building permit 2019-007 for completeness. Vice President Laughlin asked for a motion to approved building permit 2019-007. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all.

Vice President Laughlin reviewed S. Shoemaker building permit 2019-008 and sidewalk permit for completeness. Vice President Laughlin asked for a motion to approve building permit 2019-008 and sidewalk permit. Moved by Amber Metcalfe, seconded by Jessica Alleman, approved by all. Nathan Shoemaker abstained.

Chair was passed back to President Shoemaker at 8:54pm.

Correspondence: A letter was received from the Harrisburg YMCA asking for support with "Young Lungs at Play". This programs asks for municipalities to ensure no smoking in public places.

A letter was received from Big Spring Community Center asking for financial support.

Roundtable: Amber Metcalfe will not be at the August 19 meeting.

The meeting was adjourned at 9:02pm. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine