



BOROUGH OF NEWBURG

105 West Main St
PO Box 51
Newburg, PA 17240
(717)423-0050 or newboro@kuhncom.net
Office Hours: Mon. - Wed. 9am-1pm

2019 RENTAL OCCUPANCY REPORT

PROPERTY OWNERS NAME: _____

PHONE # : _____

RENTAL PROPERTY INFORMATION

ADDRESS OF RENTAL PROPERTY: _____

IF MORE THAN ONE UNIT AT THIS ADDRESS PLEASE CIRCLE ALL THAT APPLY:

UNIT 1 UNIT 2 UNIT 3 UNIT 4 UNIT 5

UPSTAIRS

DOWNSTAIRS

TENANT INFORMATION

NAME OF CURRENT TENANT(S) RENTING UNIT: _____

MAILING ADDRESS OF CURRENT TENANT(S): _____

PHONE NUMBER #(S) OF CURRENT TENANT(S): _____

TOTAL NUMBER OF OCCUPANTS (INCLUDING CHILDREN)

LIVING IN RENTAL: _____

NAMES OF OCCUPANTS OVER THE AGE OF 18: _____

NUMBER OF VEHICLES PER UNIT: _____

******Per Rental Ordinance 2016-001, Licensing and Inspection of Rental Units, Section 901.3.1, Change of Occupancy, it is the responsibility of the landowner to report changes in occupancy to the Borough Office within 10 business days.******