

Borough of Newburg Meeting Minutes October 15, 2018

The Newburg Borough Council met on October 15, 2018 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Richard Laughlin II, Amber Metcalfe, Secretary – Sara Rhine, Visitors: Bonnie Aleshire, Solicitor - Zach Rice.

The meeting was called to order by President Shoemaker 6:31pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for October 1, 2018 with two corrections. Change last line of Mayor's report adding the verbiage "when the cage is cleaned the remnants get dumped on the borough property" and changing the resolution number "2018-016" appointing secretary as Assistant Code Enforcement Officer. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Visitors: N/A

Treasurer's Report: President Shoemaker asked for a motion to approve the treasurers report and pay bills for October. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all. Sara Rhine to mail checks.

Council requested that Bonnie Aleshire continue to issue checks from Orrstown Bank to deplete funds and check inventory.

Council agreed that Bonnie should have access to online bank account. Sara Rhine to make sure that Bonnie gets access.

President Shoemaker requested that Bonnie write 3 checks for \$100,000 each for Sara Rhine to deposit into Muncy Bank.

Bonnie had some questions regarding bonding. Bonnie stated that a regular bond covers signers and that a public employee bond will cover all paid employees and it may serve the borough better. It is required that there is enough coverage for the high-way aid amount (roughly \$10,000). President Shoemaker thought it would benefit getting rates on \$200,000 bond.

Credit cards have arrived and are in the safe until a policy and procedure is created and signed.

Mayor's Report: Mayor Negley stated that the rabbit next to the greens is gone but the cage is still sitting there. South High St has couches sitting outside for more than a week. Trash at 3 West Main St is overflowing again. South Water St. residents have been closing the alley by placing cones at either end of alley and they are accumulating more junk again. It was discussed that a fine should be issued.

Unfinished Business:

Council continued talks regarding the employment of a part time police officer. Zach Rice said that employing one officer at \$16-17 per hour @ 30 hours per week would run about \$25,000 per year salary only. Possible talks of looking for grant funding for start up as that is when we will accumulate most of the cost. Would an officer be covered under the state insurance? Council suggested a personnel committee to do the hiring. Zach Rice said that another member of his firm is very knowledgeable with this and if it was okay with Council he would talk to that member regarding police force. Bonnie Aleshire will see what she can find out regarding employing an part time police officer as well.

Zach Rice stated that he provided all of Council's requests to Kevin Bush at the Cumberland County Landfill and he is waiting to hear something back. Council asked about the appeal process with DEP. Zach Rice suggested waiting until he second meeting in November.

Sara Rhine contacted DEP regarding the appeal Hopewell Township submitted in regards to the Cumberland County Landfills last request for raising the daily average.

Proposal was received from Hilton Lock and Security for camera upgrades and additional camera at High St and Main St intersection.

President Shoemaker asked for a motion to allow Hilton Lock and Security to finish the camera and security project. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

Kate Molinaro sent Sara Rhine an email stating the process and required paperwork that will need completed to start the blight process for 205 West Main St. Once the paperwork is completed it should be returned to Kate Molinaro and she will present our information to the blight board.

President Shoemaker asked for a motion to proceed with process of blighting 205 West Main St. Moved by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

President Shoemaker asked for a motion to enact Resolution 2018-017 deeming 205 West Main St a dangerous building. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

Talk about crosswalk painting possibly next Spring. Will need to be contracted out. Handicap signs and painting need completed and Sara Rhine will purchase the paint for completion of this project.

Ordinance for Act 172 is ready to enact as soon as Council figures out the details of the discounts and requirements. President Shoemaker will meet with Chance Grey to work out the details.

Solicitor Zach Rice reached out to Kevin Bush of Advanced Disposal and told them we would like to start negotiations. Kevin Bush stated that the landfill will meet with Hopewell Township first and then meet with us. Zach Rice asked for Council's requirements regarding the landfill negotiations while they are negotiating with Hopewell. Zach Rice confirmed that Newburg Borough is not a Host municipality.

Zach Rice will confirm the details of the zoning ordinance and will send them to Greg Alleman regarding the camper living situation on 202 North High St.

Sara Rhine obtained the sales agreement from 114 East Main St. from Tom Gleason. Council reviewed and confirmed it's not an official sale of the property because the deed is not transferred. Sara Rhine will call the owners and let them know that the property will need to be inspected. The sidewalk is also in violation due to the width and the ramp is also obstructing the sidewalk,

Road maintenance needs addressed. Sara Rhine to get prices of asphalt from McCune Lumber, Lowes, and Home Depot. The sinkhole at exchange is bigger and is open again. Sara Rhine called the Sewer Authority to see if there are any issues they were experiencing and none were reported. Sara Rhine will call Terry Appleby again to get the issue resolved.

Street sweeping will take place on October 17 and parking will be enforced.

Bulky pickup will take place October 20, 2018, no volunteers available. The gate will unlocked for residents to use and locked back up at 4pm. Cameras will document any issues.

Trick or treat will take place on October 31 and Melissa has potential volunteers to hand out the bags of candy from the borough. Sara Rhine called the Fire Police to make sure there is coverage and it was confirmed.

New Business: Council reviewed the current landscape documents for bidding and Sara Rhine will update the documents and have them ready for review at the next meeting.

Delinquent tax collections this year is about \$5,000 outstanding. Sara Rhine to follow up with Cumberland County regarding delinquent taxes for the past 5 years.

Correspondence: Sara Rhine received an email regarding participation in a holiday light tour. Council agreed that they did not want to participate.

Sara Rhine received a building permit from Jerry Stouffer for a shed roof replacement. Council reviewed.

President Shoemaker asked for a motion to approve the building permit for a shed roof replacement for Jerry Stouffer. Moved by Amber Metcalfe, seconded by Richard Laughlin II, and approved by all.

Council asked to check 16 East Main and 205 West main to see if electric is on.

Roundtable: Zach Rice received a telephone call from the Starliper's new attorney regarding future projects (re mortoring the last side of the house and back deck). Zach Rice asked for the Starlipers to draw up a plan of action.

The meeting was adjourned at 9:12 pm, on a motion made by Richard Laughlin II, seconded by Amber Metcalfe, and approved by all.

Submitted by, Sara Rhine