

Borough of Newburg Meeting Minutes August 6, 2018

The Newburg Borough Council met on August 6, 2018 at the Newburg Borough office with the following present: Mayor Melissa Negley, President Nathan Shoemaker, Jessica LeGore, Richard Laughlin II, Dave Stump, Amber Metcalfe, Secretary – Sara Rhine, Visitors: Solicitor – Joel Rimby, Helen Miller, Ingrid Kalb, Erik Vranich, Chance Gray, Tyler Gamble.

The meeting was called to order by President Shoemaker 6:31pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for July 16, 2018 with two corrections. Moved by Dave Stump, seconded by Amber Metcalfe, and approved by all.

Visitors:

Newburg Hopewell Volunteer Fire Company gave an update for the month, 28 incidents.

Helen Miller gave a Christmas in the Country update. Helen said that the shed is complete at the office except for the door. Helen also stated that CIC would like to use the gazebo to do a beef and bake sale in September, possibly the 8th. Helen stated that Sophie Wenger won the CIC scholarship. Helen asked for a donation from the Borough for new LED lights for the trees.

Ingrid Kalb was present to express her interest in the Newburg Hopewell Joint Authority. She stated that she spoke with NHJA and they told her to come to Borough Council. President Shoemaker stated that according to the NHJA bylaws they have to appoint the person for the remainder of the vacant seat term.

Engineer Erik Vranich was present to provide Council with an update on the road projects.

1. North Water St. (\$70,000-100,000) – Pendot permit needs submitted now for next year project.
2. Upper Water St. drainage pipe crushing on both end, approximately 76ft of pipe.
3. Sink holes on East Main St. caused by possible drainage failure of NHJA sewer lines.
4. Paving of the alley that crosses culvert behind Nick Spencer's (\$8,000-9,000)

Sara Rhine and Erik Vranich to touch base with Cumberland County DGLVR regarding N Water St. project. PennDot permit is super picky for curbs and ramps but should be fine for drainage.

Treasurer's Report: President Shoemaker asked for a motion to approve the treasurers report and pay bills for July with one question regarding EMC Insurance bill of \$21.00. Moved by Jessica LeGore, seconded by Amber Metcalfe, and approved by all.

Mayor's Report: Mayor Negley confronted some teens in the bus shelter that were smoking and throwing trash on the ground. Council suggested for solicitor Joel Rimby to draft up an ordinance for no smoking on all borough property.

Unfinished Business:

Wrightstone property has been cleaned up and it appears that Federal Home Loan Mortgage Company is working on the violations that were sent. Council is still concerned about the roof (hole can compromise structure of building), fish pond, and hole left where trampoline was located. Sara Rhine to check attractive nuisance ordinance. Council discussed adding some terms to the bottom of the of the violation, "If you have any questions or wish to appeal this notice of violation please contact the Borough secretary".

Snow bids are still being received until September 17, 2018. Sara Rhine has worked on reaching out to potential bidders.

Landscaping of park bid was received from Cumberland County Tree Service and Landscaping.

Richard Laughlin exited the meeting at 8:07 pm.

Rentals have been inspected except for two units. The Trades is scheduled and due for completion in late August due to a vacation. 114 East Main St. rental unit needs paperwork and inspection scheduled and a notice of violation will be drafted for compliance.

President Shoemaker asked for a motion to issue notice of violations according to nuisance ordinance to 11 East Main St. to include the fine of \$1,000 per occurrence. Council member Dave Stump did not participate in the conversation or debates regarding the aforementioned property owner because of pending litigation. Jessica LeGore motioned and Amber Metcalfe seconded. Roll call vote: Amber Metcalfe voted yes. Jessica LeGore voted yes. Nathan Shoemaker voted yes. Dave Stump abstained. Motion carries on 3-0-1.

Landfill contract renegotiation has been started but solicitor Joel Rimby has had an issued finding the correct person for discussion but Joel will continue his efforts.

Sara Rhine has continued to compile surrounding Borough and township's budgets for comparison. Sara is waiting on one more township.

Penelec LED lighting wattage discussion. Council decided to start with wattage 90/32 for 10 street lights at ends of town to make sure that we are selecting the right wattage.

New Business: Sara Rhine created a parking violation ticket and standard operating procedure for Mayor Negley to use. Sara Rhine to add complaint form to website. Still working on standard operating procedure for complaints.

President Shoemaker asked for a motion to enact Resolution 2018-015 for records disposition. Jessica LeGore motioned and Amber Metcalfe seconded. Approved by all.

President Shoemaker asked if someone from council would participate in a PSAB class in Budget Financing. Council will confirm who can participate at the next meeting.

Banking discussions continue. The Borough received proposals from Muncy Bank, M&T Bank, Members 1st Bank and Nationwide Insurance. Still talking about moving our primary relationship and how much funds to keep where with current rates provided.

Correspondence: Sara Rhine received a letter from DEP regarding a meeting for the Cumberland County Landfill daily volume increase on August 21, 2018 @ 6pm at North Newton township building.

Sara Rhine talked with a resident regarding his concerns of safety throughout the Borough. Due to the increase volume of complaints President Shoemaker directed Mayor Negley to proactively enforce the nuisance and other ordinances based on observation rather than complaint.

President Shoemaker asked for a motion to approve Helen Miller's request to use the gazebo in September for a bake and beef sale. Jessica motioned and Amber Metcalfe seconded. Approved by all.

Roundtable: Mayor Negley asked for a permission to create an office upstairs. Council foresees no issues but reminded Mayor Negley that there is no air or heat upstairs, so we may need to purchase a heater or a/c unit to help accommodate her.

The meeting was adjourned at 10:18 pm, on a motion made by Dave Stump, seconded by Jessica LeGore and approved by all.

Submitted by,
Sara Rhine
Borough of Newburg